



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 06-01-2015

Location:

Meadowdale Fire Station #56
7600 Old Military Rd NE
Bremerton, WA 98311

Time:

6:30-9:00

In Attendance

NSYSA Board:

President - Louie Bond
VP of Admin - Val Corden
Competition - Bob Bjornemo
VP of Awards and Recognition - Darcy Buell

Registrar - Liming McMillan
Treasurer - Steve Vonheeder
Secretary - Kent Hassebrock

Club Representatives:

BIYSC - Jeff Bryant
BSC - Shannon Bayne
CKSC - Dawn Byron
JCSC - Amy Yaley
KAFC - Paul Hill

NKSC - Laura Alikpala
NMYSC - Michelle Powell
SKSC - Susan Prince
TSC - Vicky Webb

Committee Representatives

NSYSA Discipline - Dick Mohrmann
Recreation Cup - Bob Bjornemo
Soccer to the Maxx - Kathie Thoma

Others in Attendance

Steve Shively - NSYSA Scheduler
Guests -

1. Roll Call
 - * NSYSA Board
 - * Club Representatives
 - * Guest Introductions
2. Communications
3. Approval of Minutes
 - * May



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

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Date: 06-01-2015

4. Officer's Reports
 - A. President
 - B. VP of Administration
 - C. VP of Award and Recognition
 - D. Competition
 - E. Registrar
 - F. Treasurer
 - G. NSYSA Scheduler
 - H. Secretary
5. Committee Reports
 - A. NSYSA Development Committee
 - B. NSYSA Discipline Committee
6. NSYSA Website Administrator
8. Club Reports
 - A. BIFC
 - B. BSC
 - C. CKSC
 - D. JCSC
 - E. KAFC
 - F. NKSC
 - G. NMYSC
 - H. SKSC
 - I. TSC
9. Unfinished Business
 - * Operating Procedures approval of changes since last meeting
 - * Bylaws approval / discussion
10. New Business
11. Good of the Game
12. Adjournment



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

Location:

Seabeck Fire Station
6470 Seabeck Hwy NW
Bremerton, WA 98312

In Attendance

NSYSA Board:

President - Louie Bond - Present
VP of Admin - Val Corden - Present
Competition - Bob Bjornemo - Present
VP of Awards - Darcy Buell - Present

Registrar - Liming McMillian - Excused
Treasurer - Steve Vonheeder - Present
Secretary - Kent Hassebrock - Excused

Club Representatives:

BIYSC - Absent
BSC - Shannon Bayne - Present
CKSC - Excused
JCSC - Excused
KAFC - Teneka Morley-Short - Present

NKSC - Excused
NMYSC - Joel Galbraith - Present
SKSC - Susan Prince - Present
TSC - Vicky Webb - Present

Committee Representatives

NSYSA Discipline - Not Present
Recreation Cup - Bob Bjornemo - Present
Soccer to the Maxx - Kathie Thoma - Present

Others in Attendance

NSYSA Scheduler - Steve Shively - Present
KPSRA - Not Present
GUEST - Tim Roche - TSC
Joi Haner - SKSC
Susie McGill - TSC

1. Called to order at 6:30

- * Roll Call - As noted above.
- * JCSC sent an email that they were trying to get a replacement to attend.
- * BIYSC sent an email that they were trying to get a replacement to attend.
- * Secretary sent an email that he would be unavailable to attend.
- * Registrar sent an email that she would be unavailable to attend.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

2. Communications

- * To Treasurer Steve Vonheeder
 - * Employment Security Department letter
 - * Deposit slips
 - * 05/01/2015: \$7,071.20.
 - * Club invoices returned with payment
 - * None
 - * Club Check stubs from payment
 - * NKSC for invoice P0040 and 15-009: \$7,7071.20
 - * To VP of Competition, Bob Bjornemo
 - * Referee paperwork, Brody Oliver
 - * To President, Louie Bond
 - * WYS letter

3. Approval of April Minutes

Motion:

Approve April minutes with corrections - Susan Prince

Second: Vicky Webb

10 Approve, 0 Oppose, 0 Abstain

4. Club Reports

- * BIYSC
 - * No Report
- * BSC
 - * Working on registration, currently just over 50 registered.
 - * Working on getting fields and fundraising.
- * CKSC
 - * Fall Registration is going well.
 - * The spring academy is complete and went well.
 - * Had a good work party.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

4. Club Reports (cont'd)

* JCSC

- * Ran all three of our Spring Clinics. They were successful and we were able to introduce new players to the club. We anticipate turning at least a few of them into new Fall players.
- * Registration is open and going well.

* KAFC

- * Tryouts are currently in progress.
- * There are some new board members.
 - * 2 were elected
 - * 2 were from the merger
- * The tournament will be 7/24 - 7/26
- * The merger is going well, but there is no new update for a new name yet.

* NKSC

- * No report

* NMYSC

- * Working on fundraising.
- * 80 players registered
- * 16 coaches
 - * requiring each coach to have an assistant coach
 - * using incentive of reduced registration fee for the coach if match reports are up to date.
- * working on fields trying to work an agreement for the turf field at the HS.
- * At this point the club is not certain of the field availability.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

4. Club Reports (cont'd)

* SKSC

- * Registration is going well. Have had two in person registrations.
- * Select tryouts are scheduled for:
 - * May 13 & 15: U14 and Below
 - * May 14 & 16: U15 and Above
- * South Kitsap Jamboree (formerly RBJ) will be August 22nd for U7-U10
- * Soccer One Camp is returning and will be 7/27 - 7/31.
- * Working on 40th Anniversary Celebration that will be on June 7th.

* TSC

- * Registration numbers are up.
 - * 160 players
 - * 42 coaches
- * Estimated that there will be 10 Select teams
- * Spring camp had 40 kids
- * Spring academy had 90 kids

5. Officers Reports

* President

- * There has been two SOC phone in meetings.
 - * Not fully agreed on REC rules for Fall
 - * SOC leadership changes
 - * New Chair - Hal Uderitz
 - * New Vice Chair - Stephanie Koerner
- * Will attend WYS AGM on May 16th
- * Spoke to KPSRA
 - * Bainbridge is doing a Grade 8 Clinic in June
 - * Need July and August Clinic
 - * TSC, CKSC, and SKSC will be possible locations
- * Heard from KAFC Kasey O'Leary about scheduling and fee concerns and is going to meet with him to address his concerns.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

5. Officers reports (cont'd)

- * VP of Admin
 - * Need updated board lists from all clubs
 - * KAFC needs to decide on WYS number for the club
 - * Visiting club tryouts to work on a tryout policy
 - * The tryout policy committee consists of
 - * Val Corden (NSYSA)
 - * Bob Bjornemo (NSYSA)
 - * Darcy Buell (CKSC)
 - * Paul Hill or Kasey O'Leary (KAFC)
 - * Joi Haner (SKSC)
 - * Ian McCallum (BIYSC)
 - * Tim Roche (TSC)
 - * Brenda Berry (NKSC)
- * VP of Competition
 - * Two teams made the President Cup finals
 - * BIYSC BU14 (won)
 - * KAFC GU13 (2nd)
 - * Scheduling Meeting is August 8th (location TBD)
 - * NSYSA needs to clean out the data base
 - * Club registrars need to follow through with the RMA's for volunteers.
- * VP of Awards and Recognition
 - * No Report
- * Registrar
 - * See attached
- * Treasurer
 - * Books good through April. Association has \$66,000 in account
 - * Two clubs still are not reconciled
 - * KAFC still owes for Winter League



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

5. Officers reports (cont'd)
 - * Secretary
 - * No Report
 - * NSYSA Scheduler
 - * Would like each club to update users associated with their clubs on NSYSA site.
 - * Send clubs user RMA status'
 - * Try to get small sided referees to get the school authorization for signed before school is out. The form is on the website and updated.
 - * Suggest clubs provide incentives for coaches and referees to log on and complete match reports.
 - * Need to purge outdated users and data
 - * Need to develop a policy on the length of time documents are kept.
6. Committee Reports
 - * NSYSA Development Committee
 - * Nothing to report
 - * NSYSA Discipline Committee
 - * Waiting on the WYS
 - * Rec Cup Committee
 - * Using the same format as last year
7. Unfinished Business
 - * NSYSA Policies and Procedures
 - * Corrections have been made.
 - * Motion to approve NSYSA Policies and Procedures with corrections: Susan Prince
Second: Vicky Webb
10 Approve, 0 Oppose, 0 Abstain
 - * NSYSA Bylaws need to be sent to the clubs and will be votes on at the June Meeting.
8. New Business
 - * None



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-04-2015

9. Good of the Game
 - * Nothing to report
10. Adjourned 8:43

DRAFT



Northwest Sound
Youth Soccer
Association

OPERATING PROCEDURES

Approved: May 04 2015

Revised: 01 June 2015

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Draft 01 June 2015

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QUICK REFERENCE FOR FIELD SIZE, ROSTER SIZE & MATCH LENGTHS

I.

AGE	FIELD SIZE	GOAL SIZE	BALL SIZE	ROSTER SIZE (Minimum)	ROSTER SIZE (Maximum)	ROSTER SIZE (Suggested)	FIELD PLAYERS (Maximum)	Minimum PLAYERS (On Field)	GAME LENGTH
U19		8' X 24'	#5	11	22	18	11	7	2 X 45 Min Halves
U18		8' X 24'	#5	11	22	18	11	7	2 X 45 Min Halves
U17		8' X 24'	#5	11	22	18	11	7	2 X 45 Min Halves
U16		8' X 24'	#5	11	22	18	11	7	2 x 40 Min Halves
U15		8' X 24'	#5	11	18	18	11	7	2 x 40 Min Halves
U14		8' X 24'	#5	11	18	16	11	7	2 X 35 Min Halves
U13		8' X 24'	#5	11	18	16	11	7	2 X 35 Min Halves
U12		8' X 24'	#4	11	18	16	11	7	2 X 30 Min Halves
U11		6' x 18' 8' x 24'	#4	9	14	12	9	7	2 X 30 Min Halves

TABLE 1

Approved: _____

I. GENERAL RULES

ARTICLE 1. GOVERNING OF LEAGUES

The organization of leagues and competition for **Northwest Sound Youth Soccer Association (NSYSA)** sponsored Leagues shall be governed by the Operating Procedures set forth herein, unless rules of a specific competition determine otherwise.

ARTICLE 2. SEASON

Section A. Seasonal Year

1. The seasonal year of NSYSA shall be defined by Washington Youth Soccer (WYS).

Section B. Playing Season/s

1. Fall League season to be established per WYS guidelines. Other League seasons to be determined by the NSYSA Board.

ARTICLE 3. DISTRIBUTION/CHANGES TO OPERATING PROCEDURES

Section A. Approving Changes

1. The NSYSA Operating Procedures shall be reviewed each quarter for possible changes or updates in accordance with the NSYSA Bylaws.

Section B. Changes Effective

1. No change to these Operating Procedures shall be made retroactive.
2. Changes are effective immediately, unless otherwise noted on the revision.

Section C. Publishing/Distribution of Changes

1. The Secretary shall prepare the corrected/updated version of the Operating Procedures and submit them to the NSYSA Web Site Administrator who will publish the corrected/updated version on the NSYSA Web Site (www.nsysasoccer.org) within thirty (30) days of Board approval.
2. Copies of Operating Procedures shall be made available via the NSYSA Web Site (www.nsysasoccer.org) to each Club participating in NSYSA play and the applicable Referees by their Association. The latest version will be posted at least two weeks prior to the first scheduled match of the season.
3. Each Club shall be responsible for distributing current NSYSA Operating Procedures to each coach and Club Officer prior to the first match of each season or within thirty days of approved changes.

II. PLAYERS/TEAMS/LEAGUES

ARTICLE 4. REGISTRATION

Section A. Definitions

1. Youth Players
 - a. The term "Youth" as applied to the NSYSA shall mean an amateur player who has not attained his or her 19th birthday before the first day of August of the seasonal year in which he or she applies for registration.

Approved:

2. Youth Teams
 - a. Recreation
The practice of using tryouts, invitations, recruiting, or any like process to roster players selectively to any team on the basis of talent or ability **is strictly prohibited**, as defined by WYS.
 - b. Competitive (Select)
The practice of using tryouts, invitations, recruiting, or any like process to roster players selectively to any team on the basis of talent or ability **is permitted**, as defined by WYS..

Section B. Player Age Classification for Team Formation

1. All member Clubs shall form teams of equal age groupings as follows for all competitions unless otherwise approved by the Board of Directors. Age groupings on teams shall be comprised of players who, on the first day of August of the current seasonal year are:
 - Under 19 years of age
 - Under 18 years of age
 - Under 17 years of age
 - Under 16 years of age
 - Under 15 years of age
 - Under 14 years of age
 - Under 13 years of age
 - Under 12 years of age
 - Under 11 years of age
2. Prior to the beginning of the playing season (Fall, Spring, etc.), the Board shall determine the age groups for competition during that playing season.

Section C. Club Registrars

1. All member Clubs shall have a Club Registrar, who shall be responsible for the proper registration of players for their Club. Registration will include obtaining proof of age and assignment to teams. All Club Registrars will follow WYS and NSYSA regulations and guidelines in the registration process.

Section D. Player Registration

1. All players must register annually through member Clubs in accordance with WYS, NSYSA and applicable Association Rules and Guidelines to participate in all activities of NSYSA.
2. No team may allow unregistered players to practice with a team, nor may any coach, Club, or Association official place a player in a reserve status.

Approved:

Section E. Player Eligibility

1. **Play Down** - All players requesting to play down for an age group less than defined in Article 4, Section B; must make application through WYS and receive approval.
 - a. The Application and form may be accessed on the WYS website, search for "Play Down."
 - b. The approved application must be presented to the NSYSA Registrar before the player will be allowed to register.
2. **Play Up (1 Year)** - Players may request and register to play up one age group greater than defined in Article 4, Section B.
3. **Play Up (Greater than 1 Year)** - Players U11 thru U14 may not request or register to play up greater than one age group, as defined in Article 4, Section B; without the following condition being met:
 - a. Requesting Club VP of Competition or Director of Coaching must evaluate the player for the following criteria:
 - i. Will the playing skill of the individual being evaluated provide opportunity to play competitively at the higher level?
 - ii. Will the player receive opportunity for playing time based on skills?
 - iii. Will the physical size of the player place the individual in jeopardy of harm / injury due to differences of stature with other team members?
 - b. Written evaluation results must be presented to the Club's Board of Directors and the request must be approved by the Club's Board.
 - c. This formal approval must be forwarded to NSYSA VP of Competition.
 - d. NSYSA VP of Competition will notify the NSYSA Registrar for approval of player registry.
 - e. Clubs may not request more than two players for play up to a single age / gender merely for purpose of roster size.
 - j. Requests for multiple play up must receive evaluation as defined above.
 - jj. The requesting Club must request a hearing to present justification for approval of multiple play ups to an individual team.

Section F. Registration Procedures

1. Each Club Registrar shall submit properly completed team registration using the WYS Data Formatting conventions as published by WYS to the NSYSA Registrar by the published NSYSA Registration timeline. The timeline is developed to aid the NSYSA Registrar in meeting specific player & team registration deadlines of WYS and Association as specified by WYS.
2. Failure by a member club to properly register all its teams by the specified

Approved:

deadlines in the NSYSA Registrar Handbook may result in forfeiture of all games played by unregistered teams and a \$250 fine to the club at the discretion of the board.

3. Any Club having a team fold after the NSYSA Scheduling Meeting, which causes a rescheduling of play for the applicable group/division, will be subject to a \$150.00 rescheduling fine at the discretion of the NSYSA Board.

Section G. Over-age/Ineligible Players

1. Any team playing a player who is over-age, as classified in ARTICLE 4, Section B, or otherwise ineligible to play, as a result of improper or late registration, disciplinary action, or other suspension, shall forfeit the game(s) in which such a player takes part.
2. Any coach, Club or Association Officer who knowingly allows an ineligible or over-age player to participate in any League, Cup or Tournament match without prior approval of the NSYSA Board, shall be subject to disciplinary action, as defined by ARTICLE 13.
3. Waivers for over-age players shall be accepted only upon approval of the NSYSA Board as outlined in ARTICLE 4 Section H.

Section H. Falsification of Records

1. Willful falsification of records, by any person, shall be grounds for suspension from future participation in NSYSA sponsored Leagues.

Section I. NSYSA Waiver Requests

1. Waiver requests shall be submitted as follows:
 - a. Requests shall be originated by the player's parent/s and submitted to the applicable Club for its review.
 - b. The Club Board shall rule on the request. If the Club approves the request, it shall then forward the original request along with the Club Board's written recommendation to the NSYSA Board for review.
2. Any coach of or Club Officer who knowingly allows a player requiring a waiver to be registered without prior approval of the NSYSA Board, shall be subject to disciplinary action, as defined by ARTICLE 13.
3. Any waiver approved by the NSYSA Board will only be in effect for that specific playing season. A new waiver must be submitted and approved for any subsequent season
4. If a waiver is granted for a team to be allowed to play in a younger age division for league play, the team must play all post season games and tournaments at the oldest player's age division.

Approved:

Section J. Recreational or Competitive Team Formation

1. Recreational Teams

- a. All recreational teams will be formed by Club Registrar assignment of players as per club policy.
- b. Recreational teams will play for NSYSA in NSYSA Recreational leagues.
- c. Clubs outside the NSYSA geographical boundaries requesting participation in the NSYSA Recreational League will abide by the rules set forth within this document. Registrars outside of the NSYSA must provide a WYS team roster to NSYSA Administrator prior to September 1.
- d. All Clubs participating in the NSYSA league must also provide any updated WYS rosters to NSYSA registrar prior to Oct. 31.

2. Competitive (Select) Teams

- a. Each club may form a baseline number of teams (competitive or select) per gender and age division starting at the U -11.

Age Group	Maximum allowed per gender and age division
U10	<input type="checkbox"/> 4 six-a-side teams (more with association approval) <input type="checkbox"/> Also, Clubs may offer a separate Academy training program with no formal teams, not competing/overlapping with association rec programs
U11	3
U12	3
U113 and Above	2

- b. All teams formed through a tryout process must play in Association Competitive leagues or higher.
- c. Competitive teams may be formed by a tryout process of one or a combination of clubs within NSYSA.
- d. Each club's competitive team policy will dictate tryouts for the formation of competitive/select teams.
- e. The competitive team will not be allowed to return to recreational leagues once it has been formed through a tryout process. Players from the team may return but are to be divided equally between the available age appropriate or older teams with no more than 6 select players from any team being placed on the same club recreational team by the Club Registrar.

ARTICLE 5. PLAYER MOVEMENT

Approved:

Section A. Player Assigned to a Team Roster

1. Each member Club shall have the authority to assign youth players according to its own Bylaws and operating procedures provided they do not violate those of higher authority (NSYSA, WYS).
2. Each Club will develop and publish its approved player placement policy. The policy shall include the following: registration dates, criteria for player placement on teams, maximum number of requests the registrar or registration team must try to honor, request criteria that will be considered (siblings, day care, transportation, etc.), how requests are honored (registration date, friend, etc.). The Club policy is due to the NSYSA Registrar prior to March 31st of each year prior to Fall League registration.

Section B. Player Release/Transfer Procedures

1. Release and transfer of a player rostered on a team (competitive or recreational) to any other team shall be in accordance with WYS and applicable Association procedures.
2. Transfers shall be allowed up to the NSYSA Registrar's deadline of October 15th. Any player rostered on a disbanded team may be transferred up to the NSYSA deadline upon request of the player involved. Transfer of the said player shall be initiated by the Club Registrar of the receiving team.
3. A player may be transferred to another team in a different division or league (i.e., blue to green, Select to Rec, etc.) in accordance with his/her Club policy and the transfer rules of WYS, NSYSA and the appropriate league.
4. Any transfers for post-season play shall be in accordance with the tournament rules and WYS procedures. All transfers for league play must be submitted to the Club Registrar a minimum of seventy-two (72) hours before a scheduled match. The transfer is not considered in effect until the proper form is signed by the NSYSA Registrar.
5. The Association Player Pass, Appendix C, is a tool that allows player movement from Rec to Select Club and Select Club to Regional Club and players to Player Pass to RCL.

Section C. Deleting Players from a Roster

1. Players may be deleted from a team after the registration is submitted to WYS, in accordance with WYS Regulations.

Approved:

ARTICLE 6. TEAM REGISTRATION

Section A. Team Affiliations

1. All teams must affiliate with the Club in which its players are registered.
2. If a Club lacks a team for a player(s), it may release the player(s) to another club. Clubs may combine players for the purpose of putting a team into competition, if they lack sufficient players to register a team.
3. Select teams from one club may have players from other clubs who tryout and participate on said teams.

Section B. Number of Players

1. No team shall have more than the following maximum number of players registered to it.
 - a. U11 soccer teams may have a maximum number of 14 players.
 - b. U12 – U15 soccer teams may have a maximum number of 18 players.
 - c. U16 & Above soccer teams may have a maximum number of 22 players on the roster but no more than 18 may suit up and be presented to the referee at the time of the match.
2. No team shall have less than the following minimum number of players registered to it.
 - a. U11 soccer teams shall have a minimum number of 9 players.
 - b. U12 & Above soccer teams shall have a minimum number of 11 players.
3. Any change to the original roster as submitted to the NSYSA Registrar, may be made only by the Club Registrar, in accordance with WYS and NSYSA procedures.
4. No team shall allow unregistered players to practice with a team, nor shall any coach or Club official place a player in a reserve status.
5. Any team U11 with less than 14 players or any team U12 or above with less than 16 players, playing in Association Recreational level competition, which refuses to accept any additional players offered to it by the Club Registrar, shall have its roster frozen for the balance of the seasonal year. If a coach accepts an additional player, the club registrar may then add players to the team until it reaches the maximum of 18.
6. A team shall be considered defunct if it fails to maintain the minimum number of players during the competitive season, or if responsible Club or NSYSA officers determine the team has disbanded.

Section C. Player Poaching

1. Any team, during the season of play, whether through its coach, assistant coach, manager, Club officer, representative, parents, or players, attempting to induce a registered player under the jurisdiction of this Association to transfer from his/her rostered team shall be deemed to have committed a poaching offense Per WYS guidelines, this action shall be subject to action by the NSYSA Board.
2. Scouting of players during the season for the purpose of offering invitations to future tryouts for subsequent seasons is not a poaching

Approved:

offense.

Section D. Player Fees

1. Player Fees per individual player
 - a. Recreational Player Under - 10 and younger \$5.50
 - b. Recreational Player Under - 11 and older \$11.00
 - c. Select and Regional players (all ages) \$13.20

ARTICLE 7. PARTICIPATION IN SENIOR OR PROFESSIONAL LEAGUES

Section A. Youth Eligibility

1. A youth player will be permitted to play an unlimited number of senior amateur games without losing his/her eligibility, provided permission is sought and granted, in accordance with WYS procedures.
2. Any youth player playing in senior league without permission shall lose their youth eligibility for the remainder of the seasonal year.
3. Youth games shall take precedence over senior games.

Section B. Revocation of Eligibility

1. Any player signing a professional contract or playing with a professional team shall lose all privileges of youth amateur status.
2. Permission maybe granted to play in tryouts, benefit or exhibition matches with professionals. WYS procedures must be followed.

III. RULES OF COMPETITION

ARTICLE 8. RULES OF COMPETITION/SCHEDULING

Section A. Governing/Pertaining To

1. All teams participating in leagues governed by NSYSA shall be subject to these rules.
2. The NSYSA Scheduler (NSYSA Scheduler) will perform all league scheduling functions under the direction of the VP of Competition in accordance with the NSYSA rules and regulations.

Section B. Playing of Scheduled Matches/Tournaments

1. All league matches must be played on the day at the time scheduled by the NSYSA Scheduler under the direction of the NSYSA VP of Competition.
 - a. Requests for rescheduling of any match must be submitted in writing and signed by the home club's President or VP of Competition supporting and requesting the reschedule to the NSYSA VP of Competition a minimum of fourteen (14) days before the regularly scheduled match time, except in the case of an emergency as approved by the NSYSA VP of Competition who will notify the NSYSA Scheduler.
 - b. Failure of a team to appear for or have a sufficient number of players to legally start a regularly scheduled match will result in the following:

Approved:

1. Forfeiture of the match, as a result of a team failing to appear or having an insufficient number of players (see Table #1 for numbers for each age group).
2. During league play the home club of any team having a forfeited game, as determined by the NSYSA VP of Competition and the NSYSA Scheduler; will be assessed a \$100.00 fine for the first occurrence. A second forfeiture may constitute a withdrawal from the league and the team's home club will be fined an additional \$200.00.
3. Should both teams fail to appear or have an insufficient number of players to start and/or fail to have a RMA certified coaching staff member available; both teams will be:
 - a). Considered to have the game not played within the league standings.
 - b). Fined according to ARTICLE 8 Section B.1.b.2 above.
2. The NSYSA Scheduler may notify a team that their match will not be played as scheduled and therefore, they will not need to show up for that match. This is the only acceptable reason for a team to be granted prior permission not to show for a scheduled match.
3. If a reschedule is approved by the NSYSA VP of Competition, the match shall be rescheduled by the NSYSA Scheduler. It shall be the NSYSA Scheduler's responsibility for contacting the applicable Referee Assignor. Marking of the field and any other business necessary for the completion of the rescheduled match shall be the responsibility of the home team Club.
 - a. Rescheduling of games should be limited and be used only when no other choices can be found. It is preferred that all rescheduled games are submitted within a 14 day window of game day.
 - b. Reschedules for the purpose of accommodating coaches with multiple teams shall be mitigated by the Club. Alternate resources should be used by the Club to eliminate the need of reschedule.
 - c. Repetitive reschedule of a team shall result in the assessment of a \$25.00 fine should one or more of the conditions below are met:
 1. Reschedules for other than 'Acts of Nature,' Field Closure, or circumstances beyond the control of a team.
 2. Request for schedule change within 72 hours of game day.
 3. The third such request by a team for schedule change.
4. No team may participate in any tournament during the NSYSA scheduled season without the permission of the NSYSA Board. League matches have priority over tournament matches, with the exception of the Canadian Exchange and NSYSA approved tournaments.
 - a. All teams desiring to play a NSYSA approved tournament must submit their intent in writing no later than the scheduling meeting.
 - b. Teams participating in the NSYSA Recreational league and approved (see a. above) as participating in the Wenatchee tournament will have the following restriction applied:

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1. Games will not be rescheduled.
2. Teams identified as participating in the Wenatchee tournament will be paired when there is an opportunity, to play against each other and the regular game will be listed as a non-played game. If teams are not to be matched, the non-participating team will be notified of the forfeiture and having a break in their schedule that weekend.
- c. Any coach, or Club President that does not meet this requirement will be required to appear before a NSYSA Hearing Committee appointed by the NSYSA Board.
5. When league matches are suspended due to one or both team's participation in the Canadian Exchange or any NSYSA approved tournament, it will be the responsibility of the NSYSA Scheduler to notify the affected teams through their Club's VP of Competition.
6. No team may participate in any tournaments not sanctioned by NSYSA, WYS, or USYSA.

Section C. League Format/Formation

1. The following format for scheduled games shall be used by the NSYSA Scheduler under the direction of the NSYSA VP of Competition. The desired minimum number of scheduled league games for any team in the fall season shall be ten (10) for Recreational and fall Small-Sided games.
2. The desired minimum number of scheduled league games for any other league season shall be determined by the NSYSA Board.
3. Recreational Leagues will be formed with a desired minimum of 6 teams per division.
4. Complete game schedules shall be compiled and distributed by the NSYSA Scheduler via the NSYSA Website.
5. The NSYSA Scheduler under the direction of the NSYSA VP of Competition may, at his/her own discretion, schedule some fall season Recreational League matches to be played on weekdays or on both a Saturday and Sunday on a weekend to ensure recreational seasonal play is concluded prior to commencement of the WYS Recreational Cup Quarter Final and Semi Final games.

Section D. Scheduling Fees

1. Scheduling fees shall be applied for the following seasons and tournament play
 - a. Fall League
 - i. Recreational Player Under - 10 and younger \$36.00
 - ii. Recreational Player Under - 11 and older \$100.00
 - iii. Select and Regional players (all ages) \$175.00
 - b. Spring League
 - i. Select and Regional players (all ages) \$30.00 (per game)
 - ii. State Cup Tournaments \$30.00 (per game)

Section E. Point System to Track Season Results

1. A point value will be assigned for wins, ties, and losses in the WYS

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- NSYSA Fall Recreational/Competitive Season only. A win will count three (3) points, a tie one (1) point, and a loss zero (0) points. The spring league will be purely recreational with no standings being kept.
2. The division champion will be decided by the number of points accrued during the season as outlined in Section E.1.above.
 3. Ties will be resolved as follows:
 - a. First, head to head competition results will be used as a tiebreaker.
 - b. Fewest goals against.
 - c. Best goal differential: All league games.
 - d. Should a tie still exist, teams will share the placement and the next level of award will not be awarded (example: Tied for first – both are co-champions and a second place is not awarded.)
 4. The spring league will be purely recreational with no standings being kept.

Section F. Providing Season Schedule to KPSRA and NSYSA Clubs

1. The NSYSA Scheduler under the direction of the NSYSA VP of Competition will be responsible for providing the league schedule to the KPSRA Assignor and each Club via the NSYSA Website.

Section G. Responsibility of Marking/Setting up Fields

1. It shall be the responsibility of each home team to provide for the proper marking of the fields.
2. It is mandatory that all fields have goals. (The Referee may abandon the match prior to its start at his/her discretion for lack of nets).
3. Where possible, a “Spectator Line” shall be included. This line is to be two (2) yards from the touch line and run the length of the touchline - from the top of one penalty box (18 Yard point) to the top of the other Penalty Box (18 Yard Point).

Section H. Reporting of Match Results

Match results are to be input by a member of each team’s staff (coach, assistant coach, manager) no later than 10:00 p.m. on Sunday evening via the NSYSA website, www.nsysasoccer.org as specified under **Coach: FAQ – How to Submit Match Reports.**

Section I. Team Standings/NSYSA Sportsmanship Standings

1. No Standings will be kept for the spring league.
2. Current Team **standings** and Tom Higby Sportsmanship standings will be made available after the first week’s matches are reported on the NSYSA website, www.nsysasoccer.org.

Section J. ABANDONED Matches

1. All ABANDONED matches will be replayed in their entirety, forfeited or score at abandonment let stand as determined by the NSYSA Board unless specified otherwise in these rules and regulations. All replays will be scheduled by the NSYSA Scheduler.
2. If a match is abandoned due to the misconduct of one of the teams or a

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- member of one of the teams, that team shall not profit by the abandonment.
3. If both teams have been notified of a scheduled match and one team fails to show, following a fifteen (15) minute grace period, the game will be forfeited to the showing team, with a score of 1-0, subject to review by the Board. The referee shall count the number of players present and abandon the game. Penalties/fines shall be assigned as specified in ARTICLE 8 Section B.1.b.2.
 4. If both teams have been notified of a scheduled match and both fail to show, within fifteen (15) minutes of the scheduled match time, the referee shall abandon the match and notify the VP of Competition and NSYSA Scheduler. Penalties/fines shall be assigned as specified in ARTICLE 8 Section B.1.b.2.

Section K. Miscellaneous

1. Players wearing prosthetic or orthopedic devices must have written WYS permission to play in such devices before being allowed to compete.
2. No alcoholic beverages shall be permitted at any scheduled match or team practice.
3. Dogs/Pets of any kind shall not be permitted at NSYSA matches.
4. Services animals will be allowed, but must have correct documentation present for review/verification.
5. Saturday games will not begin before 9:00 A.M. and Sunday games will not begin before 10 A.M. unless requested by both club teams involved. All games will end no later than 10:00 P.M. Exceptions may be granted by the NSYSA Board.

Section L. Pre-Game and Post-Game Procedures

1. NSYSA Game Roster Sheets will be available on the NSYSA website, www.nsysasoccer.org Coaches or managers may print the pdf document by accessing the website and select the icon adjacent to the game schedule of the team for that day. The ability to print pre-completed rosters is available for each week the team is scheduled to play.
2. Pre-Game Procedures
Prior to the start of each game the coach is to present to the referee three (3) copies of the NSYSA Game Roster Sheet. The Game Sheet is to include the Coach/staff name, players' names and jersey numbers as well as the basic game information.
3. Post-Game Procedures
At the conclusion of the game, the coach is to acquire from the referee a copy of their team and the opponents Game Roster Sheet. These sheets will be used to report the game results on the NSYSA website, www.nsysasoccer.org, before 10:00 P.M. on Sunday evening.

ARTICLE 9. PLAQUES/MEDALS (U11 & Above Only)

1. NSYSA will provide plaques/medals for First and Second Place teams in all divisions U11 & Above age brackets. A plaque/medal will be given to each

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team should two or more teams in a division remain tied for First Place at the end of the season as outlined in ARTICLE 8, Section E.

2. The **Tom Higby Sportsmanship Award** was instituted to encourage the highest level of sportsmanship within the Leagues operated by NSYSA at the Recreational level.
 - a. Additional information may be viewed on the NSYSA website, www.nsysasoccer.org; FAQ page→Tom Higby Sportsmanship Award.

IV. MATCH PROCEEDINGS

ARTICLE 10. REFEREE AND FIELDS

Section A. Governing/Pertaining to

1. All teams participating in NSYSA governed leagues shall be subject to these rules.

Section B. Abandoning a Match

1. To declare a field unplayable due to adverse weather/field conditions at the time of the scheduled match, will be the prerogative of the Referee or the agreed upon official. They will then notify the VP of Competition and NSYSA Scheduler via phone/e-mail within 24 hours of the scheduled match.
2. If the Referee or the agreed upon official abandons a match due to disciplinary actions and/or the number of eligible players on a team drops below the minimums allowed, they will notify the VP of Competition and the NSYSA Scheduler via phone/e-mail within 24 hours of the scheduled match.

Section C. No Assigned Referee Present

1. Failure of a scheduled referee to show up will not be the cause for canceling the match, after a fifteen (15) minute grace period.
2. A substitute official should be chosen upon the agreement by both coaches, and his/her decision shall be final. In any case, both teams should check the 'no referee' box when they report the score on the NSYSA home page. It is recommended that each team have at least one licensed referee affiliated with it.
3. In the event a Referee cannot be chosen to the agreement of both coaches, the coaches themselves shall referee, each coach will referee one half of the match, the toss of a coin will decide who referees which half.

Section D. Problem with an Official/Referee

1. In the case of a non-licensed official, in addition to reporting the problem in your match report, a detailed report shall be written and submitted through your club and association to the NSYSA VP of Competition. The Board shall have the right to suspend or bar from officiating in matches under its jurisdiction, any individual who, by word or action, displays an attitude detrimental to the Associations purposes and principles, or who

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willfully violates the Constitution, Bylaws, or Operating Procedures of this Association and WYS.

2. In the case of a licensed official, in addition to reporting the problem in your match report, a detailed report shall be written and submitted through your club and association to the President of the appropriate Referee Association via the NSYSA VP of Competition.

Section E. Suitability of Field

1. Upon his/her arrival at the field, the Referee shall inspect the marking of same to determine suitability for play.
2. If the Referee finds that the field is not adequately marked for play, or does not have goals with nets or is hazardous, he/she may abandon the match, and report the circumstances to the V.P of Competition within 24 hours of the scheduled match.
3. The Referee, if compensated, shall receive compensation for the abandoned match, and the responsible Club shall be assessed an additional fee for the rescheduled match, if played.
4. Referees may, at any time, be called upon by the proper authority to explain the circumstances applicable to abandoning a match due to field conditions.

ARTICLE 11. RULES OF PLAY/GAME CONDUCT

Section A. Exceptions to F.I.F.A. Law (General)

1. All matches under the jurisdiction of this Association shall be conducted under the rules of F.I.F.A authorized by the International Football Association Board, and modified by USYSA, WYS, and NSYSA as specified.
2. For U11 & Above, all matches shall not continue with fewer than seven (7) per team participating in the match.
3. The duration of matches, ball size, ball weight, ball dimensions, and overtime periods for each age group shall be as depicted in Table #1.
4. In all matches with a goalkeeper, no player shall make intentional physical contact with the goalkeeper WITHIN THE GOAL AREA, harass the goalkeeper, or attempt to play the ball once the goalkeeper has control of the ball in any manner and to any degree whatsoever.

NOTE: Also included in "having control of the ball" is, if any part of the goalkeeper is in contact with the ball while on the ground it is considered control.

5. During the match, any player that has any exposed bleeding shall immediately be removed from the playing field (substitution is allowed) and cannot reenter the game until the bleeding is stopped and the blood cleaned off of the player.
6. Zero Tolerance Regarding verbal/physical abuse and /or assault. Refer to WYS Judicial Process.

ARTICLE 12. GAME CONDUCT

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Section A. Coaching/Coaches

1. Coaching from the sidelines, giving directions to one's own team on points of strategy and positioning, is permitted in all NSYSA play providing the Coaching is:
 - a. Done from at least two (2) yards behind the touchlines, between the penalty boxes. Coaching may not be accomplished from both touchlines.
 - b. By not more than two (2) persons, one (1) identifying himself/herself as "Coach", and one (1) as an assistant prior to the commencement of the match.
 - c. No mechanical or electronic device may be used.
 - d. The tone of voice should be informative.
2. Both teams shall be located on the same side of the field with teams on opposite sides of the midfield line. Opposing coaches will not enter into the opponents half of the field
 - a. A coach's failure to comply upon request of the Referee may result in his/her ejection.
 - b. All coaching must be done from one side of the field. The coach must confine themselves to their own half of the field at all times. No team may have coaches on both touchlines.
3. Team Coaches/Assistants should assist in ensuring that anyone ejected or asked to leave from a match immediately leave the playing field area. Failure to leave the area may, at the discretion of the Referee become just cause for the abandonment of the match.
4. A coach will be subject to ejection by the Referee without any warning by the Referee.
 - a. A named assistant coach, with RMA certification and listed on the official roster for that team, may then be permitted to continue coaching the team and assume all duties and responsibilities of the coach should the coach be ejected.
 - b. If a coach has been ejected, for any reason, the coach will be ineligible to coach until the ejection has been reviewed by the NSYSA Disciplinary Committee. If suspended he/she may not be present on the field or sidelines with the team prior to or during the matches or practices.
5. Any coach who removes his/her team from the field prior to the completion of a match, must appear before a NSYSA Hearing Committee appointed by the NSYSA VP of Administration to explain his/her actions prior to his/her next scheduled match.
6. Coaches must be RMA qualified and eighteen (18) years of age or older, unless written approval of their club's Board is obtained. An adult must be present at each match/practice or team event if the coach is under eighteen. The adult must occupy a place on the sidelines with the players, and shall be responsible for that team before, during, and after the match/practice. No team will be allowed to take the field unless this requirement is met.
7. Coaches shall be responsible for their assistants, players, substitutes, and

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- spectators.
- a. Whenever conditions warrant, according to game officials (Referee and/or Assistant Referee), coaches, substitutes, players and spectators may be asked to move back further than the minimum 2 yards from the touch line to enable an Assistant Referee (AR) to perform their function unhindered and in a safe manner. Such a request is to be honored immediately and without question
 - b. For U11 and above this rule is mandatory. Players and RMA cleared coaches on one side of the field all parents and spectators on the opposite side of the field. For U10 and Below it is recommended.
8. Upon request the coach shall be required to give his/her name, the name of any assistant, player, substitute, or spectator to the Referee.
 9. Prior to the game, each coach shall print the game roster in triplicate (3 ea.) from the NSYSA website and present the roster to the referee.
The NSYSA Game Roster Sheet must show the following:
 - a. The name of the coach.
 - b. The name of the team.
 - c. The date.
 - d. The game ID number.
 - e. The level/division of the team.
 - f. The name and jersey number of each player.
 10. At the completion of each game, the referee will give each coach a completed and signed copy of their opponent's NSYSA Game Roster Sheet.
 11. Game schedules and field locations must be verified by coach 72 hours prior to start of match.

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Section B. Substitutions/Playing Time

1. The number of substitutions within a match shall be unlimited and be made with the consent of the referee during any stoppage.
2. In any case, a substitute may not enter the field of play until he/she has been given a signal to do so by the Referee.
3. Substitutes shall enter and exit at the half line.
4. Players not on the field of play must remain in an area along one touchline, at least two yards from the touchline and between the penalty areas.
5. All players of a recreational team participating in NSYSA League competition, which are in attendance, in uniform, physically fit and eligible are required to play in the match, or the match will be declared a forfeit.

Section C. Uniforms/Player Equipment

1. All uniforms shall have a six (6) inch minimum size number on the back of the jersey. Numbers shall not be duplicated on the same team and will be legible. Players without numbers will not play. All jerseys will be the same color.
 - a. A proper uniform shall consist of shorts, jersey, socks, shin guards and legal soccer shoes. All players will have their jerseys tucked in and socks pulled up covering the shin guards entirely (shin guards must be under the socks).
 - b. Legal soccer shoes shall be those without a single toe stud. Legal shoes are defined by F.I.F.A. Law IV. Exceptions: NO metal studs are allowed in NSYSA play. Gym or tennis shoes may be allowed.
 - c. Gloves, tights, pantyhose, long underwear, warm-up or sweat pants, stocking caps, sweatshirts or similar long sleeved shirts may be worn providing such items are form fitting. The jersey and shorts shall be worn as the outermost garments.
 - d. Headbands and wristbands may be worn by any player.
 - e. Bandannas will not be worn by any player.
 - f. Goalkeeper may also wear a soft-billed baseball style cap, kneepads, elbow pads, and sweat pants provided such attire is not potentially hazardous to the game.
 - g. No other player other than the goalkeeper shall wear kneepads or elbow pads without NSYSA permission.
 - h. A player not in proper uniform shall not be allowed to play.
 - i. Shin guards are mandatory for all players in NSYSA League play.
 - j. It is recommended that all male goalkeepers wear a protective cup.
 - k. It is recommended that a mouth guard be worn over braces (Orthodontic).
 - l. It shall be the coach's responsibility to see that players are properly attired.
2. In the event of two teams appear in the same colors, the away team shall maintain their colors per the NSYSA Constitution Article 3, Section A. The home team will shift to their alternate color or may wear pennies at the approval of the referee that are distinctly different in color than the away

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- team.
3. If the goalkeeper's shirt is similar to the opposing team's colors, the goalkeeper must change his/her color.
 4. It will be the responsibility of the home team to have a game ball properly inflated, at game time.

Section D. Spectators

1. Spectators and/or parents, who unduly interfere with the progress of the match, can be warned by the Referee or by a responsible officer of the NSYSA, present at the field. Responsible "officer" shall mean any elected officer of the Club, NSYSA, or in their absence, the coach.
2. Spectators will not be allowed behind the goal area, or within two (2) yards of the touch line, or beyond the top of the penalty box. Persons desiring to photograph the match from these areas shall obtain permission from the Referee before the start of the match. Said person shall not coach, cheer, or in any way distract the players or official.
3. Any spectator violating the Rules of Competition or interfering with the progress of a match shall be asked to leave the field.
 - a. The Coach of the team concerned is responsible for removal of the spectator.
 - b. Failure to do so may result in an abandoned game.
 - c. The Club concerned shall take action to see that the problem does not occur again.
4. Spectators and/or parents will be located on the touchline opposite the teams for all U11 and above games. For U10 and below this rule is recommended.

V. DISCIPLINARY PROCEEDINGS

ARTICLE 13. AUTHORITY

Section A. Authority

1. In accordance with WYS Rules and Regulations, any player, coach, parent, spectator or person associated with a team that is accused of assaulting a referee or assistant referee shall be subject to the authority of the WYS Appeals Committee.
2. As a condition of association with NSYSA, players, coaches, parents, and member Clubs shall be subject to the authority of the NSYSA Disciplinary Committee.
3. Teams, coaches, assistant coaches, players, managers, Club officers, representatives, and parents shall be subject to the disciplinary authority of the league within which the team is participating, and/or the NSYSA Board.
4. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and suspensions. Any other individuals who may be reasonably construed as being associated with a team such as relatives and spectators shall also be subject to the jurisdiction and authority of the Association. Any coach

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or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.

5. A plea of ignorance to any published NSYSA, WYS, USYSA or F.I.F.A. rule shall not be considered an excuse for violating same. Individual Clubs and coaches are responsible for educating their players on the rules.

Section B. Cautions/Ejections

1. If a player or coach is sent off the field of play for any reason, **he/she shall be considered ineligible to play or coach in the next regularly scheduled game.** Scheduled disciplinary hearing for misconduct resulting in a red card send off or dismissal shall be convened as needed for the purpose of adjudication by the Disciplinary Committee.
 - The Disciplinary Committee, using established guidelines, may apply a less or more severe penalty.
 - Failure of an ejected player or coach to leave the vicinity of the field IMMEDIATELY may result in abandonment of the match and/or an additional three (3) game suspension of the offender.

Games in which the coach is dismissed and no additional RMA qualified staff is present to continue to coach the team, the game shall be suspended.

2. The Referee concerned shall send a written report of any caution or ejection within 48 hours of the match to the Director of the Disciplinary Committee.
3. It is strongly recommended that any player or coach who is sent off, attend the NSYSA Disciplinary Committee meeting scheduled for the purpose of reviewing the misconduct. The Disciplinary Chairman will forward notification of time and location of the meeting.
4. The Disciplinary Committee shall keep records of all players or coaches cautioned or ejected. Players and coaches sent off the last match of the season must have the approval of the Disciplinary Committee before they are eligible to participate in future NSYSA or WYS activities.
5. Penalties may also be assessed for offenses committed by a player or coach before, during or after a match.

Section C. Notes and Definitions

1. **Caution** – Issued by the Referee to a Player for exhibiting unacceptable actions. Shown a yellow card, refer to US Soccer’s “laws of the game”.
2. **Expelled/Expulsion** – Notification by the Referee to a Team Official that their behavior is irresponsible and that they must now leave the complex and its immediate surroundings. No coaching from behind a fence or from the parking lot or via cell phone use.
3. **Irresponsible Behavior**
 - a. “Irresponsible Behavior” is a verbal statement or action that impedes, distracts, interferes or delays in any manner a referee (including

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assistant referees or fourth officials) from the duties of his/her game management.

- b. Irresponsible Behavior does not include assault or abuse of a referee under USSF Policy 531-9 or Washington Youth Soccer Operating Documents and Judicial Procedures, (which must be heard by the Washington Youth Soccer Appeals Committee). Irresponsible Behavior is applicable to all participants defined as a Team Official below. Where a Team Official is charged with a violation of USSF Policy 531-9 and/or Washington Youth Soccer Operating Documents and Judicial Procedures, the Team Official may also be charged with Irresponsible Behavior. The panel hearing the charges of violation of USSF Policy 531-9 and/or Washington Youth Soccer Operating Documents and Judicial Procedures, may determine at the same time if Irresponsible Behavior occurred. It is not necessary that there be a finding of a violation of USSF Policy 531-9 or Washington Youth Soccer Operating Documents and Judicial Procedures for there to be a finding of a violation of Irresponsible Behavior. Where a Team Official is not charged with a violation of USSF Policy 531-9 and/or Washington Youth Soccer Operating Documents and Judicial Procedures, the Irresponsible Behavior charge shall be heard by the applicable Disciplinary committee.

4. **Penalty Points** – Will be accumulated over the seasonal year.
 - a. Cautions (Yellow Cards)/Warnings will be accumulated at one (1) point each
 - b. Ejections (Red Cards)/Expulsions will be accumulated at three (3) points each
 - c. Second Caution will be accumulated at two (2) points each
5. **Player** – For the purposes of this rule, “player” includes the players on the field of play, substitutes on the sideline and players formally on the field who have been substituted out of the match.

Note *Registered/Rostered players who are sitting on the bench in the technical area, but who are not eligible to play in the match (disciplinary action, injury, etc.) are to be considered a Team Official for the purposes of this rule.*

6. **Reports of Misconduct** - Include reports of Cautions (Yellow Cards), Sendoffs (Red Cards), Warnings, Expulsions and any other supplemental reports submitted by a game official(s).
7. **Sanctions** - The Disciplinary Committee adjudicating a Report of Misconduct may not impose a sanction that exceeds those provided herein (minimums) without notice and an opportunity for a hearing. A more severe sanction may be imposed for more serious offenses. The Disciplinary Committee may also forward any report of misconduct on to any other appropriate committee for action, and shall forward any cases involving assault or abuse under USSF 531-9 or Washington Youth Soccer Operating Documents and Judicial Procedures to the Washington Youth Soccer Appeals Committee.

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8. **Seasonal Year** – Is defined in the Washington Youth Soccer Bylaws.
9. **Sendoff** – Issued by a Referee to a Player for unacceptable actions. Shown a red card, refer to US Soccer’s “laws of the game”. A Player Sent Off may not participate in remainder of the game including any handshake following the game or award ceremony following an event.
10. **Team Official** – For the purposes of this rule, “team official” includes anyone officially allowed in the technical area who is not a rostered player or substitute (or substituted player) for the match (i.e. coaches, assistant coaches, managers, trainers) and other medical support persons, together with any other persons formally associated with the team which the rules of competition allow (i.e. parents, other relatives, other spectators).
11. **Types of Suspension:**
 - a. **Game Suspension** - Suspension from a specific number of league and/or state cup **games** with the team the Player/Team Official was associated with at the time of Ejection/Expulsion.
 - b. **Limited Suspension** - Suspension from specific activities within Washington Youth Soccer and affiliates of the US Soccer Federation as specified by the suspending body in their letter of determination/suspension.
 - c. **Full Suspension (time suspension)** - Suspension of defined time duration from all activities within Washington Youth Soccer and affiliates of the US Soccer Federation. A Player/Team Official under “Full Suspension” is not considered in good standing as a member of Washington Youth Soccer until the expiration of the suspension.
 - d. **Indefinite Suspension** - Suspension of a defined time duration from all activities within Washington Youth Soccer and affiliates of the US Soccer Federation until the Player/Team Official has complied with all the conditions of their sanctions as specified by the suspending body in their letter of determination/suspension. A Player/Team Official under “Indefinite Suspension” is not considered in good standing as a member of Washington Youth Soccer until they have completed all conditions specified by the suspending body in their letter of determination/suspension.

Note *A Team Official on suspension barring them from viewing a match is not permitted in the complex where that match is to be held during the match, this includes warm-up time and a reasonable amount of time after the match to allow the teams to leave.*
12. **Warning** – Notification by the Referee to a Team Official that their behavior is at risk of being considered irresponsible.

Section D. Disciplinary Notification Procedures

1. It is the responsibility of the team coach to notify their Club of any reported misconduct. The Club in turn should notify the NSYSA Association VP of Administration. NSYSA.admin@nsysasoccer.org and the NSYSA

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Association VP of Competition. NSYSA.competition@nsysasoccer.org shall also be notified to review team and staff status.

2. Reported misconduct shall be a Referee misconduct report for the match, or a letter of concern by a Club or Association official, another coach or referee.
3. Member Clubs are responsible for ensuring that their members named in the above are aware of the Association's Disciplinary Policy.

Section E. Noncompliance of Disciplinary Findings

1. If an affiliated Club fails to correct a problem of spectator, coach and/or player conduct, the matter shall be brought to the attention of the NSYSA Board. The NSYSA Board will determine action based on review.

Section F. Administration

1. The Disciplinary Committee shall assess penalties for misconduct in accordance with NSYSA and WYS procedures.
2. Adjudication of Misconduct Reports and Notification of results will be performed in accordance with the NSYSA Disciplinary Policy.
3. The offender shall be notified of his/her right of appeal and the appeal procedure.
4. All penalties assessed on ejections shall be considered open-ended. All records and Disciplinary decisions shall be part of the person's record as long as they remain affiliated with NSYSA. Any subsequent misconduct may be dealt with more severely as a result of this record of history.
5. Any suspension from league matches will carry over to the next regular playing season if necessary.
6. Should a person named in a misconduct report fail to show for a hearing or to notify the Chairperson of the Disciplinary Committee of their inability to attend, the misconduct report will be acted upon in that person's absence.
7. Copies of misconduct reports and letters of concern will be available at the Disciplinary Committee hearing.

Section G. Appeals to Disciplinary Committee Rulings

1. Decisions of the NSYSA Disciplinary Committee may be appealed to the WYS Appeals Committee.
2. All appeals must be in accordance with WYS procedures. (i.e. Operating Documents (Judicial Process – Internal Procedures – Appeal Hearings))

Section H. Referees

1. The referee is to submit a written misconduct report for any carded Player(s) and/or Warned/Expelled Team Official(s) to the NSYSA disciplinary system per contract agreement, following the completion of the match.
2. Officiating crew other than center referee are to submit a written supplemental report when they have information to contribute

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regarding unusual facts of the game (fights, ejection of team officials, providing the center referee with facts of which he was not aware, etc.)

Player–Class of Infraction

1. Class I
 - a. Serious foul play - Intentionally handling the ball to prevent a goal or a goal scoring opportunity.
 - b. Serious foul play - Impeding a player, through unlawful means, thus denying the attacking player's team a goal scoring opportunity.
 - c. Foul or abusive language - not directed at another.
 - d. Persisting in misconduct after having received a caution.
2. Class II
 - a. Serious foul play other than those listed under Class I.
 - b. Foul or abusive language directed at another player or spectator.
3. Class III
 - a. Violent conduct.
 - b. Foul or abusive language directed at a game official.
 - c. Racial harassment.
 - d. Sexual harassment.

Section I. Player-Penalties for Infraction

1. Players may receive Cautions and Sendoffs.
2. Players are shown cards when issued by the official.
3. A player Sent-Off will be ineligible to participate in their next regularly scheduled match. A more severe penalty may be applied by the Disciplinary Committee.
4. Players that accumulate three yellow cards during the league season will be ineligible to participate in the next regularly scheduled league match. The player will sit out one additional match for each additional yellow card or warning received during the league or cup season.
5. Yellow card accumulation from league play will not carry into state tournament play. Any player receiving their third or subsequent yellow card in the tournament competition will be required to sit out their next match. Proof of a sit out must be sent to the Disciplinary Committee.
6. Suspension Guidelines for Players:
 - **SERIOUS FOUL PLAY**
Suspended for a minimum of one (1) match
Examples include, but are not necessarily limited to: when a player, in a violent or dangerous manner intentionally holds, trips, pushes, charges or tackles an opponent from behind.
 - **VIOLENT CONDUCT**
Suspended for a minimum of two (2) matches
Examples include but are not necessarily limited to: striking or attempting to strike another player, team official or spectator, or unlawfully entering the field of play during an altercation.

Approved:

- **SPITTING AT ANOTHER PERSON**
 - a. Suspended for a minimum of two (2) matches for spitting at another person.
 - b. Suspended for a minimum of three (3) matches for spitting on another person.
- **DENYING GOAL BY HANDLING THE BALL**
 - a. Suspended for a minimum of one (1) match.
- **DENYING GOAL BY OTHER UNLAWFUL MEANS**
 - b. Suspended for a minimum of one (1) match.
- **FOUL OR ABUSIVE LANGUAGE**
 - a. Suspended for a minimum of one (1) match.
 - b. Examples include, but are not necessarily limited to: not directed at another. Foul or abusive language said loud enough for the game official to hear, but not directed at a specific individual. Includes, racial, sexual, religious or ethnic slurs.
 - c. Suspended for a minimum of two (2) matches
Examples include, but are not necessarily limited to: directed at another. Word or actions directed at an individual. Includes, racial, sexual, religious or ethnic slurs.
 - d. Suspended for a minimum of three (3) matches
 - e. Examples include, but are not necessarily limited to: directed at a referee. Word or actions directed at an individual. Includes, racial, sexual, religious or ethnic slurs. Includes racial harassment, sexual harassment, ethnic slurs.
- **SECOND CAUTION/WARNING**
 - f. Suspended for a minimum of one (1) match. Receives a second caution in the same match, resulting in a red card ejection.

Section J. Team Official -

1. May be issued Warnings/Expulsions by the game official.
2. Are not issued Cautions or Sendoffs.
3. Are not shown any cards by the game official.
4. Any Team Official who is Expelled from the field of play will be ineligible to participate in the next regularly scheduled match. A more severe penalty may be applied by the Disciplinary Committee.
5. Any Team Official that accumulates three (3) Warnings during the league season will be ineligible to participate in the next regularly scheduled league match. The Team Official will sit out one additional match for each additional Warning received during the league or cup season.
6. Warning accumulation from league play will not carry into state tournament play. Any Team Official receiving their third or subsequent Warning in the tournament competition will be required to sit out their next match. Proof of a sit out must be sent to the Disciplinary Committee.
7. Suspension Guidelines for Team Officials:

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- **VIOLENT CONDUCT**

Suspended for a minimum of two (2) matches

Examples include but are not necessarily limited to: striking or attempting to strike a player, team official or spectator, or unlawfully entering the field of play during an altercation.

- **SPITTING AT ANOTHER PERSON**

- a. Suspended for a minimum of two (2) matches for spitting at another person.

- b. Suspended for a minimum of three (3) matches for spitting on another person.

- **FOUL OR ABUSIVE LANGUAGE**

- a. Team Official: Suspended for a minimum of two (2) matches

Examples include, but are not necessarily limited to: not directed at another. Foul or abusive language said loud enough for the game official to hear, but not directed at a specific individual. Includes, racial, sexual, religious or ethnic slurs.

- b. Team Official: Suspended for a minimum of three (3) matches

Examples include, but are not necessarily limited to: directed at another. Word or actions directed at an individual. Includes, racial, sexual, religious or ethnic slurs.

- c. Team Official: Suspended for a minimum of four (4) matches

- d. Examples include, but are not necessarily limited to: directed at a referee. Word or actions directed at an individual. Includes, racial, sexual, religious or ethnic slurs. Includes racial harassment, sexual harassment, ethnic slurs.

- **SECOND WARNING**

- a. Suspended for a minimum of one (1) match. Receives a second warning in the same match, resulting in an expulsion.

Section K. Point Violation

1. NSYSA utilizes a Point System to discourage misconduct by its teams.
2. When a Player/Team Official accumulates points as provide for in Washington Youth Soccer Operating Documents (Judicial Process – Internal Procedures – Penalty Code 2.3), the Player or Team Official will be required to attend a hearing before the Disciplinary Committee to determine if the Player or Team Official should be suspended for a term not to exceed the remainder of the current seasonal year and the subsequent seasonal year. The Disciplinary Committee has the option of suspending the Player/Team Official, but allowing any suspended Player/Team Official to participate under probation. Should the Player/Team Official violate the probation, the Disciplinary Committee will notify the Player/Team Official of the reinstatement of the balance of the original suspension. The Player/Team Official may file a petition for reinstatement of their eligibility to compete on any team, or coach within

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Washington Youth Soccer, accompanied by a nonrefundable filing fee of \$100.00 for a Player and \$250.00 for a Team Official.

3. Players that accumulate three red cards/ejections in a seasonal year will be subject to disciplinary actions.
4. Team Officials that accumulate three expulsions in a seasonal year will be subject to disciplinary actions.
5. Players that accumulate seven (7) points from red and/or yellow card accumulation during the seasonal year will be subject to disciplinary actions.
6. The coach of a team receiving fifteen (15) points accumulated from cautions/ejections/warnings/expulsions during the seasonal year, will be subject to disciplinary actions.
7. The coach of a team that has four (4) players who received red cards during the seasonal year will be subject to disciplinary actions.

ARTICLE 14. GAME PROTESTS

Section A. Administration

1. Protests arising from matches within the jurisdiction of NSYSA will be heard by a NSYSA Hearing Committee appointed as necessary by the NSYSA VP of Administration. NSYSA.admin@nsysasoccer.org
2. All protests are to be noted in the applicable Match Report. KPSRA must also notify the NSYSA VP of Competition within twenty-four (24) hours of the date of the match to which it relates (Sundays and Holidays included). NSYSA.competition@nsysasoccer.org
3. Written protest, Appendix E, must then be submitted in triplicate after review and endorsement by a Club Officer. This must occur within seventy-two (72) hours and be sent to the NSYSA VP of Administration, NSYSA.admin@nsysasoccer.org. One copy of the protest shall be sent to the opposing team by the NSYSA VP of Competition within twenty-four (24) hours after receiving the protest. One copy shall be kept by the NSYSA VP of Competition in the event of an appeal to the WYS.
3. Any protest relating to the grounds, goal posts, bars, or other appurtenances of the field shall not be entertained by the NSYSA Hearing Committee unless notice with particulars was given by the objecting team as soon as it came to their knowledge. And an objection was acknowledged by the Referee before the commencement of the match, or during the match should these conditions become altered after the start of the match. The Referee shall require the responsible team to remove the cause of the objection, if this is possible, without delaying progress of the match.
4. The decisions of the NSYSA Hearing Committee shall be binding but subject to appeal to the WYS Appeals Committee. Appeals to the WYS Appeals Committee shall be made using [WYS Appeals Form](#).

Section B. Protest Procedures

1. The Referee and the opposing coach must be verbally notified, **upon completion of the match**, that the match shall be protested, except for

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- player eligibility. The Referee shall report the verbal notification to the NSYSA VP of Competition.
2. Upon receipt of a written protest by the VP of Administration shall appoint a NSYSA Hearing Committee to schedule a meeting prior to the next scheduled match, or in sufficient time to render a decision before completion of the current season, whichever is the least.
 3. Every protest must be accompanied by a \$75.00 fee, refundable if the protest is upheld. (The \$75.00 fee cannot be a personal check.)
 4. In the matter of protest, no party (player, parent, spectator, coach, team, Club, etc.) shall engage any legal counsel until all avenues of approach to protests are exhausted through the regular channels of organized soccer.
 5. The Referee's decisions on points of fact connected with the play of the match, and those prerogatives granted to the Referee by the "Laws of the Game" as published by F.I.F.A. shall not be challenged.
 6. Only violations of the Constitution, Bylaws, Rules and Regulations of this Association, WYS, and misapplication of the "Laws of the Game" as published by F.I.F.A. shall be proper subjects to consider for protest or appeal.
 7. Coaches or representatives of the teams involved in a protest as well as the match officials (Referee and Assistant Referees) shall be invited to the meeting of the NSYSA Hearing Committee. In the event invited parties, duly notified fail to appear, NSYSA Hearing Committee decisions will be rendered based on information available at that time.
 8. The order of business shall be:
 - a. Introduction of all parties present.
 - b. Reading of the protest by the NSYSA Hearing Committee Chair.
 - c. Statement by a representative of the protesting team.
 - d. Statement by a representative of the opposing team.
 - e. Statement by the game official(s).
 - f. Questioning by the NSYSA Hearing Committee if desired.
 - g. Ruling on the protest by the Committee (in absence of any witnesses or spectators).
 - h. Informing teams involved of NSYSA Hearing Committee's decision shall be done in writing.
 9. The protest fee shall then be forfeited to NSYSA in the event the protest is denied and shall be returned if upheld. Persons required to attend proceedings, but found not at fault, will be reimbursed at a rate of twenty-five (25) cents per mile.
 10. In dealing with any protest the NSYSA Hearing Committee may take into consideration the possession of the protesting team of any knowledge, which if properly used, might have obviated the protest.
 11. All debate among the Committee members concerned with the protest shall be held in private.
 12. Decisions made by the Committee shall be in writing; one copy to be retained by the Association and one copy to each party involved.

Section C. Appealing Findings of the NSYSA Hearing Committee

Approved:

1. Decisions of the NSYSA Hearing Committee may be appealed to the WYS Appeals Committee. All appeals must be filed within seventy-two (72) hours of receipt of written notification of the Committee's decision.
2. The decisions of the NSYSA Hearing Committee shall be binding but subject to appeal to the WYS Appeals Committee. Appeals to the WYS Appeals Committee shall be made using [WYS Appeals Form](#).

VI. ADMINISTRATION Governance Issue Should be in Bylaws

ARTICLE 15. STANDING COMMITTEES

Section A. Current Standing Committees

1. The following Standing Committees have been authorized by the NSYSA Board of Directors:
 - a. Disciplinary Committee
 - b. Nominating Committee
 - c. Risk Management Committee
 - d. Development Committee

Section B. Disciplinary Committee

1. The Disciplinary Committee is the responsibility of the VP of Administration. It shall handle match related misconducts and protests. It shall consist of a Director and three (3) to five (5) members.
 - a. Three members shall constitute a quorum. No member shall sit as a member adjudicating an incident involving a bracket in which they or any member of their family are involved (i.e., BU17 NSYSA).
2. The NSYSA Disciplinary Committee shall meet weekly, as needed, throughout the season.
3. All debate among the Committee members concerned with the disciplinary action shall be held in private.
4. A member of the Disciplinary Committee may represent no more than one organization. No person sitting on a possible appeal board may sit on the NSYSA Disciplinary Committee as a voting member.

Section C. Nominating Committee

1. The Nominating Committee is the responsibility of the Secretary. It shall consist of a Director and as many other members deemed necessary by the NSYSA Board. It shall collect and maintain a record of nominations for Executive Board positions.

Section D. Risk Management Committee

1. The Risk Management Committee is the responsibility of the NSYSA Registrar. It shall consist of a Director and as many other members deemed necessary by the NSYSA Board. This committee shall be responsible for ensuring that all administrators, other volunteers, or employees at the Association level have completed the Employee/Volunteer Background Check process as specified in the most current WYS Administrative Handbook.

Approved:

ARTICLE 16. RISK MANAGEMENT PROCEDURES

Section A. Administrative Procedures

1. The following steps define the processing required for NSYSA to be in compliance with WYS Risk Management requirements:
2. The Secretary shall compile and maintain a roll of all NSYSA administrators, volunteers, and employees. This roll shall contain the full name and birth date of each member listed.
3. Each NSYSA officer shall be responsible for providing full name and birth date information of administrators, volunteers, and employees that fall within his or her area of responsibility to the Secretary. In addition, the Secretary shall be kept informed of any changes, additions, or deletions.
4. The Secretary shall provide a current copy of the NSYSA Roll to the NSYSA Risk Management Committee Director any time that the roll changes.
5. The NSYSA Risk Management Committee Director shall check the roll to ensure that all administrators, volunteers, or employees listed have completed the Employee/Volunteer Background Check process as specified in the most current WYS Administrative Handbook.
6. The NSYSA Risk Management Committee Director shall inform the NSYSA Registrar of any administrators, volunteers, or employees listed on the roll that has not completed the required Risk Management process.
7. The NSYSA Registrar shall contact any administrator, volunteer, or employee identified as not having completed the required Risk Management Process, assess the situation, and take appropriate action. This action can be any of the following:
8. Inform that person that he or she may not participate as a NSYSA administrator, volunteer, or employee until the situation has been resolved. In this case, the Commissioner shall be informed of the action taken.
9. Instruct that person how to begin the Risk Management Process and inform that person that he or she may not participate as a NSYSA administrator, volunteer or employee until he or she has completed the Risk Management Process. In this case, both the Commissioner and the NSYSA Risk Management Committee Director shall be informed.
10. Allow that person to participate if it is positively determined that he or she has satisfactorily submitted the Risk Management paperwork to the state and the state has confirmed that the individual is cleared to participate. In this case, the NSYSA Risk Management Committee Director shall be informed of action taken.

ARTICLE 17. AD HOC COMMITTEES

Section A. Ad Hoc Committees

1. Ad Hoc Committees are formed for a specific purpose, case, or situation at hand and for no other.
2. NSYSA Hearing Committee will be an Ad Hoc Committee within NSYSA.

Section B. NSYSA Hearing Committee

Approved:

1. The NSYSA Hearing Committee is the responsibility of:
 - a. The NSYSA President when the committee is convened by the NSYSA
 - b. President.
 - c. The NSYSA VP of Administration. When the committee is convened by the NSYSA VP of Administration.
2. The committee shall consist of:
 - a. The Chair appointed by the convening authority. The convening authority can elect to appoint themselves as the chair.
 - b. At least 3 but no more than 5 members appointed by the convening authority in addition to the chair.
 1. Member Association Representatives may be appointed to the committee, but not if the hearing involves their association.
 2. The committee may be convened to hear matters as specified in the NSYSA Operating Procedures.
 3. The committee will follow the hearing procedures delineated in WYS Rule 602 (Protests, Appeals, and Administrative Hearings).

Approved:

VII. APPENDIXES

APPENDIX A. NSYSA SPORTSMANSHIP AWARD

Section A. Overview.

1. The NSYSA Sportsmanship Award is to honor those teams who are recognized from within the NSYSA soccer community for their outstanding display of sportsmanship.

Section B. Rating System:

1. Teams are rated on their sportsmanship in each week's game when the opposing team reports the game scores and the referee files the game report on the NSYSA website.
2. Points awarded in each category range are: 4, 3, 2, and 1.
3. Point definitions are: 4 = excellent. 1 = poor

Section C. Evaluation

Teams (Players, Coaching Staff and Spectators) will be evaluated on the following:

1. Players – Players will be rated on their actions both physical and verbal on and off the field towards their teammates, opponents and officials.
2. Coaching Staff – They will be rated on their actions both physical and verbal on and off the field towards their players, parents, opponents and officials.
3. Spectators / Parents - They will be rated on their actions both physical and verbal on and off the field towards their players, other spectators/parents, opponent team (players, coaches, spectators), and the officials.

Approved:

APPENDIX B: NSYSA ASSOCIATION PLAYER PASS PROCEDURE

Ref: WYS Rules of Competition - Internal Procedures, Revision June 7 2014

1. The Association Player Pass is a tool that allows player movement from Rec to Select Club and Select Club to Regional Club and players to Player Pass to RCL. The Association player pass will:
 - a. Provide developmental opportunities for players
 - b. Allow for more participation of players that may otherwise choose another sport
 - c. Educate families on the different levels of play in the Player Pathway
 - d. Enhance the level of play at all levels - enhancing RCL with more talent; players developing via Player Pass at RCL and returning to Rec or Select will enhance that level as well.
2. Administration:
 - a. Players Passes may be used to go UP in level of play (i.e. from Rec, Select or RCL).
 - b. Players Passes may be used to go UP in age of play (i.e. from U14 to U15, etc.)
 - c. Within a level to upper division or age within League.
3. Tracking of players utilizing a Player Pass would be identified by their home Rec or Select team and must be tracked and reported on at the Club level. The borrowing Club will report playing time each week to the loaning Club.
4. Receiving team must report to loaning team weekly.
 - a. Receiving Clubs utilizing the play pass process are responsible to report to the Loaning Club the playing time of each player utilized as a play up.
 - b. The reporting shall be on a weekly basis.
 - c. Failure to provide this information may result in the loaning club rescinding their approval for those players to play up.
5. Approval Request Time Frames:
 - a. All requests will be initiated no later than five (5) days prior to the weekend in which the play up player is desired.
 - b. All actions of the below Approval Process, Item 4, will be complete and the final request mailing will be forwarded to the NSYSA Registrar no later than three (3) days prior to the weekend in which the play up player is desired.
 - c. Failure to meet these timelines will result in denial of the request.
 - d. All emergent requests, which fall inside the specified timelines, will require approval of the NSYSA President or NSYSA VP of Competition. No Exceptions!

Approved:

6. Approval process:
 - a. The request shall be initiated by the Requesting club to the Loaning team coach/Club
 - b. First approval should be by email from the coach of player playing up
 - c. Second approval should be from club president/VP of Competition of the player playing up
 - d. Third, copied on all e-mails should be, at a minimum; the coach of player playing up, coach using passed player, originating club president, and others as defined by league or Association rules.
 - e. Player Pass requests for players used to go up in age level two years or greater must have a statement in the approval mailing from the requesting coach stating the following:
 - i. That it has been determined that the play up of the player will not be harmful to the player due to the differences of age and size.
 - ii. That it has been determined that the play up of the player will provide an opportunity for competitive play with consideration for the disparity of age and size.
 - f. A final copy of all correspondence shall be forwarded to the NSYSA VP of Competition.
 - g. The organization that administers the league or tournament will determine whether use of the player pass is permitted and, if so, any special conditions attaching to it e.g. rules of application, including any special permissions and communication requirements.
7. Violation of the spirit of the rule will result in a suspension of the use of the Pass for that team and a fine levied by the appropriate governing body of the league.
 - a. Players using the Club/Player Pass should have a participatory target (maximum) of 35 Washington Youth Soccer sanctioned matches in league and State Cup play during that year period.
 - b. The Game Rosters must be noted for player pass use. CPP (Club Player Pass) is a column that the approved roster has for noting the player using the Pass. If you're using Korrio or Bonzi rosters, please write CPP next to the name of the player using the pass.
 - c. Players using a Player Pass may play a maximum of 2 games per weekend and 1.5 games per day
 - d. Club/Player Passes utilized for player development cannot violate the WA Youth Soccer roster limits for team play.
8. Clubs utilizing the play pass process are responsible to report the playing time of each player utilized as a play up.
 - a. The reporting shall be on a weekly basis.
 - b. Failure to provide this information may result in the loaning club resending their offer for those players to play up.

****NOTE:** The intent of this proposal is to enable and simplify the use of the Player Pass from Rec to Select, Select to RCL, or younger to older, within the Club and/or Association

Approved:

irrespective of dissimilar Club IDs.

Draft 01 June 2015

Approved:

APPENDIX C: REQUEST OF HEARING FOR DISCIPLINARY

Please attach copies of both game rosters to your Hearing Request

A. Individual / Organization Requesting the Hearing:

Affiliation: _____

Address: _____

Contact Name: _____

Contact Phone: _____

Email: _____

B. Opposing Individual / Organization Requesting the Hearing:

Affiliation: _____

Address: _____

Contact Name: _____

Contact Phone: _____

Email: _____

C. Match Number:

Date: _____ Time: _____

Location: _____

D. Please Describe the Claimed Errors:

Approved:

E. List Rules or Procedures You Claim Were Violated, Including Rule/Procedure Numbers:

F. Please State Briefly the Desired Resolution:

The request for hearing must be submitted within 48 hours of the event being protested. See NSYSA Youth Soccer Operating Procedure Game Protest – Article 13, Section F; Administration

I hereby certify that a true and correct copy of this Request of Hearing has been sent to:

Northwest Sound Youth Soccer Association
Attention: Disciplinary Committee
PO Box 1142
Silverdale, WA 98383

Date: _____ Time: _____ AM / PM

I further certify that a true and correct copy of this Request of a Request for Hearing has been sent to the Disciplinary Committee Chairman via email: disciplinary@NSYSASoccer.org

Date: _____

Signature of requester: _____

Approved:

APPENDIX D: REQUEST FOR A HEARING IN PROTEST

Please attach copies of both game rosters to your Protest Hearing Request when applicable

A. Individual / Organization Requesting the Hearing:

Affiliation: _____

Address: _____

Contact Name: _____

Contact Phone: _____

Email: _____

B. Opposing Individual / Organization Requesting the Hearing:

Affiliation: _____

Address: _____

Contact Name: _____

Contact Phone: _____

Email: _____

C. Match Number: _____

Date: _____ Time: _____

Location: _____

D. Please Describe the Claimed Errors:

Approved:

E. List Rules or Procedures You Claim Were Violated, Including Rule/Procedure Numbers:

F. Please State Briefly the Desired Resolution:

The request for hearing in protest must be submitted within 48 hours of the event being protested. See NSYSA Youth Soccer Operating Procedure Game Protest – Article 14, Section B; Game Protest. If a match will be protested, the referee and opposing coach must be notified at the conclusion of the match that a protest will be filed.

I hereby certify that a true and correct copy of this Notice of Protest, together with appropriate protest fee in the amount of \$75.00 (in the form of a cashier's check or money order made payable to Northwest Sound Youth Soccer) has been sent:

Northwest Sound Youth Soccer Association
Attention: VP of Administration
PO Box 1142
Silverdale, WA 98383

Date: _____ Time: _____ AM / PM

I further certify that a true and correct copy of this Request of a Notice of Protest has been sent to all parties listed in the Operating Procedures Game Protest – Article 14, Section B.7.

Date: _____

Signature of requester: _____

Approved:



OPERATING PROCEDURES
Addendum
U10 & Below
Small Sided Soccer

Approved 04 June 2015

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Draft 04 June 2015

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Draft

NSYSA Operating Procedures - Small Sided

LAW I - FIELD OF PLAY Field Size and Goal Size

- A. Use Field and Goal sizes as described/shown in chart below:
 B. Field Markings Use field markings as described/shown in chart below:

NSYSA U11 & Below Field/Goal Size & Field Marking Chart

	U05/U06 3 v 3		U07 3 v 3		U08 4 v 4		U09 5 v 5		U10 6 v 6		U10 9 v 9		U11 9 v 9	
	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
Field W x L	20 x 30 Yd		20 x 30 Yd	25 x 35 Yd	20 x 35 Yd	25 x 40 Yd	25 x 35 Yd	30 x 45 Yd	30 x 35 Yd	45 x 65 Yd	30 x 50 Yd	55 x 85 Yd	35 x 50 Yd	55 x 85 Yd
Goalie Box	2 Yd		2 Yd		2 Yd		3 Yd		4 Yd		6 Yd		6 Yd	
Goal Size	Cones	6 x 6 Ft	Cones	6 x 6 Ft	6 x 6 Ft	6 x 12 Ft	6 x 8 Ft	6 x 18 Ft	6 x 12 Ft	6 x 18 Ft	6 x 12 Ft	6 x 18 Ft	6 x 18 Ft	8 x 24 Ft
Penalty Mark	None		None		None		None		None		10 Yd		10 Yd	
Penalty Area	None		None		8 Yd		11 Yd		11 Yd		Per FIFA		Per FIFA	
Center Circle Radius	3 Yd		3 Yd		5 Yd		8 Yd		8 Yd		10 Yd		10 Yd	

LAW II - EXCEPTIONS TO FIFA

- A. Games shall not be played with fewer than the following number of players on the field:
1. 3 players for U5, U6 & U7 teams. (No Goalkeeper)
 2. 3 players and goal keeper for U8 teams.
 3. 4 players and goal keeper players for U9 teams.
 4. 5 players and goal keeper players for U10 teams.
- B. In all U10 matches and below, **no player shall make physical contact with the goalkeeper** within the penalty area or attempt to play the ball once the goalkeeper has control of the ball IN ANY MANNER, and to any degree whatsoever.
- C. Dropkicking/punting by the goalkeeper is not allowed at U-8 and below.
1. Dropkicking by the goalkeeper will be allowed at U-9 and above.

LAW III - PLAYER Registration

A. Number of Players:

Age	# of Players on Field	Goal Keepers	Maximum Roster Size
U05	3 Field Players	None	6
U06	3 Field Players	None	6
U07	3 Field Players	None	6
U08	3 Field Players	1 Goal Keeper	8
U09	4 Field Players	1 Goal Keeper	9
U10 (6 v 6)	5 Field Players	1 Goal Keeper	10
U10 (9 v 9)	8 Field Players	1 Goal Keeper	14 (Suggested 12)

B. Definitions

1. Youth Players - The term "Youth" as applied to the NSYSA shall mean, an amateur player who's age groupings for teams shall be comprised of players who's birthdate occurs on the first day of August or earlier of the current seasonal year

C. Registration

1. All players must register annually through member Clubs in accordance with WYS, NSYSA and applicable Association Rules and Guidelines to participate in all activities of NSYSA.
2. No team may allow unregistered players to practice with a team, nor may any coach, Club, or Association official place a player in a reserve status.

D. Player Eligibility

1. **Play Down** - All players requesting to play down for an age group less than defined in Law III-B; and must make application through WYS and receive approval.
 - a. The Application and form may be accessed on the WYS website, search for "Play Down."
 - b. The approved application must be presented to the NSYSA Registrar before the player will be allowed to register.
2. **Play Up (1 Year)** - Players may request and register to play up one age group greater than defined in in Law III-B
3. **Play Up (Greater than 1 Year)** - Players may not request or register to play up greater than one age group, as defined in Law III-B; without the following condition being met:
 - a. Requesting Club VP of Competition or Director of Coaching must evaluate the player for the following criteria:
 - i. Will the playing skill of the individual being evaluated provide opportunity to play competitively at the higher level?

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- ii. Will the player receive opportunity for playing time based on skills?
- iii. Will the physical size of the player place the individual in jeopardy of harm / injury due to differences of stature with other team members?
- b. Written evaluation results must be presented to the Club's Board of Directors and the request must be approved by the Club's Board.
- c. This formal approval must be forwarded to NSYSA VP of Competition.
- d. NSYSA VP of Competition will notify the NSYSA Registrar for approval of player registry.
- e. Clubs may not request more than two players for play up to a single age / gender merely for purpose of roster size.
 - j. Requests for multiple play up must receive evaluation as defined above.
 - jj. The requesting Club must request a hearing to present justification for approval of multiple play ups to an individual team.

E. Substitutions

1. May be made, with permission of the referee on ANY dead ball.
2. The number of substitutes shall be unlimited unless a competition superseding the jurisdiction of the WSYSA determines otherwise.
3. Players not on the field of play must remain two (2) yards behind the touchline and not within the distance of the goal area for the particular age from the corner of the field.

F. Playing Time

1. Each player will receive meaningful playing time with a goal of 50%. Substitutions will be allowed in order to give an opportunity for all players to get equal playing time and to balance rather than to run up the score.
2. A player may play up no more than one year. NSYSA must approve all play up more than one year.

LAW IV – PLAYER EQUIPMENT

A. Shoes.

Soccer shoes or gym shoes are acceptable. Soccer shoes must have rubber cleats and no toe cleat.

B. Shin guards

1. Shin guards are mandatory
2. Must be worn under socks and the shin guard must be completely covered by the socks.

C. Socks

Socks must be all of the same color.

D. Jerseys

1. Jerseys should be all of the same color and a color designated by NSYSA as the Club color.
2. Jersey with a unique six (6) inch high number.

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- i. Sweatshirts may be worn, but if there is a hood it must be tucked underneath the jersey so that the number can be seen and all strings must be tucked inside as well.
- ii. Goalkeepers are required to wear a different color jersey than the rest of the layers on the field.

E. Shorts

Shorts should be all of the same color and a color designated by NSYSA as the Club color.

F. Miscellaneous

1. Sweat pants or leggings can be worn, but they must be underneath the shin guards and cannot be used to encourage slide tackles.
2. Hats may be worn; however they cannot have a peak, a bill or any dangling or protruding objects.
 - i. A goalkeeper may wear a soft billed hat to keep the sun out of their eyes.
3. Any member(s) of a team are permitted to wear extra protective clothing against the cold, including gloves without dangerous, protruding or hard objects, provided that:
4. The proper team uniform is worn outermost; and
5. Referee discretion may be used to determine if an item of protective clothing is considered to go beyond the purpose of providing a means of retaining body heat.

G. Protective orthopedic devises,

Prosthetic devices and any equipment, gear, appliance or apparatus that is protective for a known medical condition may be worn during a regularly scheduled game provided that the referee determines that the device can be used safely.

H. Jewelry

1. No jewelry is allowed. Arm bracelets, hair beads, and hair pins; are examples of unacceptable jewelry.
2. Items of religious designation are acceptable, but must be deemed safe by the referee. All items must be taped to the body.
3. Medical alert items may be worn. All medical alert items must be taped to the body.

LAW V - REFEREE

A. Referee training and pool shall be the responsibility of the Clubs.

1. KPSRA will provide an instructor to train each Club's referees
2. Parent/Coach or assistant coach
3. Failure of a scheduled referee to show up will not be the cause for canceling the match:
 - i. After a five (5) minute grace period, a substitute official should be chosen upon the agreement by both coaches, and his/her decision shall be final.
 - ii. In the event a Referee cannot be chosen to the agreement of both coaches, the coaches themselves shall referee, each coach will referee one half of the

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match, the home team coach will referee the first half. The visiting team coach will referee the second half.

- B. Referee's decision on points of fact connected with the game shall be final.
- C. All rule infractions shall be briefly explained to the offending player.

LAW VI - ASSISTANT REFEREE

- A. Assistant referees are not required, nor recommended, in small-sided matches

LAW VII - DURATION OF MATCH AND GAME BALL SIZE

Age	Match	Qtr Break	Half Break	Ball Size	Total Playing Time
U5	4 x 8 Min. Qtr.	2 Min	5 Min	3	32
U6	4 x 8 Min. Qtr	2 Min	5 Min	3	32
U7	4 x 10 Min. Qtr	2 Min	5 Min	3	40
U8	2 x 25 Min. Half	NA	5 Min	3	50
U9	2 x 25 Min. Half	NA	5 Min	4	50
U10	2 x 25 Min. Half	NA	5 Min	4	50
U11	2 x 30 Min. Half	NA	5 Min	4	60

LAW VIII - START OF PLAY

- A. Conform to FIFA
 - 1. Defensive players must be outside the center circle and in their own half, for play to begin.

LAW IX - BALL IN AND OUT OF PLAY

- A. Conform to FIFA

LAW X - METHOD OF SCORING

- A. When the whole of the ball has passed over the goal line between the flags, cones or goal posts and under the top of the crossbar or the top of the goalkeepers' hands that shall determine the imaginary crossbar.
 - 1. U09 and below: A goal cannot be scored directly from kick-off. The ball must touch another player before scoring.
 - 2. U10 May score directly from kick-off.
- B. U07 and Below If cones are being used for goals and a cone is knocked over or moved as a result of a direct hit by the ball as it crosses the goal line, if last struck by the attacking team, the goal will not be allowed.

- C. The restart shall be one of the two methods below as determined by the referee and which team last touched the ball.
1. If the ball is last struck by an attacking player the ball shall be put into play using a goal kick.
 2. If the ball is last struck by a defending player, the ball shall be put into play using a corner kick.

LAW XI OFFSIDE

- A. The offside rule will not apply to any teams U9 and below.
1. However, the intent of the rule will be followed.
 2. Positioning a player in front of the opponent's goal irrespective of the location of the ball on the field is contrary to the aims of the program.
 - i. If a team is consistently positioning a player at the opponent's goal, the referee shall stop play and instruct the player and the coach to stop.
 - ii. If the team continues to play while positioning a player in an offside position the referee shall award an indirect kick to the offended team at the location where the opposing player is in an offside Position.
 - iii. If a team continues to position a player at an opponent's goal, the referee may deny any goals scored as a result of this tactic. The referee shall award an indirect kick to the offended team at the location where the opposing player is in an offside Position.
- B. U10 teams will play the offside.
1. Conform to FIFA

LAW XII FOULS AND MISCONDUCTS

- A. **Free Kicks** - Free kicks shall be classified under two (2) headings:
1. **"Indirect Kick"** – Kicks from a dead ball restart from which a goal cannot be scored unless the ball has been played or touched by another player before passing through the goal.
 2. **"Direct Kick"**, Kicks from a dead ball restart from which a goal can be scored directly from the restart.
 - i. U8 and below may only use "indirect Kick" for all restarts.
 - ii. U9 and above will be allowed to use "direct kick" for all applicable restarts.
- B. Restarts which allow the **"direct free kick"** for the restart are:
1. Kicking or attempting to kick an opponent.
 2. Tripping or attempting to trip an opponent.
 3. Jumping or attempting to jump at an opponent.

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4. Charging an opponent in a violent or dangerous manner.
5. Charging an opponent from behind.
6. Striking an opponent.
7. Holding an opponent.
8. Handling the ball, with exception of the goal keeper in their own goal area.

Restarts which allow the “**indirect free kick**” for the restart are:

1. Dangerous Play (exp.. High Kick, Player on the ground)
2. Charging fairly (shoulder to shoulder) when the ball is not within playing distance of the players involved.
3. Obstructing the goal keeper. (Preventing to allow the goal keeper to release the ball while inside the penalty area.)
4. Unsportsmanlike behavior.

NOTE: There will be NO INTENTIONAL PHYSICAL CONTACT with the goalkeeper within the “penalty box area.” This contact will result in a free kick by the defending team at the spot of the foul.

C. For all restarts the distance the defensive players must set the defensive wall is equal to the age appropriate radius of the center circle. (See Law I - FIELD OF PLAY Field Size and Goal Size)

D. Penalty Kicks

1. **Penalty kicks for U10 6 v 6 and below, are not allowed for small sided games.**
2. Fouls committed within Penalty box / Goal Box area are restarted by direct or indirect kick, as appropriate. The ball will be placed at a point that is diagonally nearest, but outside of the top of the area where foul was committed.

E. For U07 and below, the ball will be placed outside the top of the goal box. A defensive line may be placed inside the goal area for this event. The defensive line can be no closer than the distance from the goal line. Therefore all defenders must be on the goal line and between the goalposts/cones. Any other defender, not on the goal line, must be equal to the radius of the center circle (age appropriate) away from the spot of the restart.

1. For U08 thru U10 6 v 6, the ball will be placed outside the top of the penalty area. All defender must be equal to the radius of the center circle away from the spot of the restart.

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2. For U10 9 v 9 and above will allow penalty kicks. The distance from the goal line is 10 Yds. All other aspects will conform to the rules of FIFA.
- F. **Slide Tackling will not be allowed** for U10 6 v 6 and below.
1. Should a slide tackle occur, it will be considered dangerous play. The referee will stop play and instruct the player of his infraction and then award the opposing team an indirect free kick at the spot of the foul.
 - i. Should the slide tackle occur with the Penalty Box / Goal Box area, the restart will be at the point nearest, but outside of the top of the area where foul was committed.
- G. The **“Blue Card”** will be used for all ‘small sided’ matches. Neither red nor yellow cards have application to the Small Side game.
1. The “Blue Card” is a tool to address and inform players, coaches, and sidelines of unacceptable play or conduct for individuals participating or spectators of the game.
 2. See Appendix a for “Blue Card” rules.

LAW XIII THROW IN

- A. Conform to FIFA with the following exception:
1. U09 and Below - A second throw in will be allowed if the player fails to properly attempt to throw the ball into play.
 - i. The referee will explain the proper technique before allowing the player to second throw.
 2. If on the second throw in, the player once again fails to properly execute a proper throw in, the ball will be awarded to the opposing team for their throw in.

LAW XIV GOAL KICK

- A. Conform to FIFA with the following exception:
1. The ball is to be placed at any point within the goal area.
 2. For U07 and Below, all defensive players must be a distance equal to the radius of the center circle for the age appropriate game.
 3. For U08 and above, all defensive players must be a distance equal to the radius of the center circle for the age appropriate game.
 - i. For U08 and above the ball may not be played by a second player until the ball has left the penalty box area.
 - ii. Failing to allow the ball to leave the penalty area will result in a second goal kick.

LAW XV CORNER KICK

A. Conform to FIFA with the following exception:

1. Opponents must be eight (8) yards away before kick is allowed.

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APPENDIX

Appendix A - The “Blue Card”

A. The “**Blue Card**” will be used for all ‘small sided’ matches. Neither red nor yellow cards have application to the Small Side game. The “Blue Card” is a tool to address and inform players, coaches, and sidelines of unacceptable play or conduct for individuals participating or spectators of the game.

- A. The Small Sided referee often does not feel comfortable with addressing a coach or spectator about their behavior.
1. We must accept that our referees are young and just beginning to learn the skills of being a referee. We must accept that mistakes will be made. It is necessary to reinforce that even the best of referees will make mistakes. Coaches and spectators must accept and respect the efforts of our young referees.
 2. The largest factor for referee retention is the interaction of the referee with players, coaches, and spectators. The courtesies and respect given to the referee will support the retention and growth of our young referees.
 3. Our young referees are as our young players, learning and maturing with the game of soccer. Please allow them this opportunity through respect and patience.

B. What is the purpose of the “Blue Card”?

1. The “Blue Card” is a tool to address and inform players, coaches, and sidelines of unacceptable play or conduct for individuals participating or spectators of the game.
2. Examples of unacceptable conduct include:
 - i. Coaches, spectators, or players loudly expressing their disagreement with the referees call.
 - ii. Coaches, spectators, or players speaking disrespectfully toward the opposing players, coaches, or spectators.

Note: Coaches, Spectators, and players may not address others of the opposing side in any manner other than as supportive and positive comments.

- iii. A Player persistently commits the same foul over and over even after having been instructed to stop such behavior.
- iv. If the referee feels uncomfortable and feels that disrespectful comments are being addressed towards the referee.

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3. The coaches/sidelines may be shown a blue card for the following offenses:
 - i. Abusing or behaving in a threatening manner towards the referee.
 - ii. Abusing or behaving in a threatening manner towards the opposing sidelines.
 - iii. Abusing or behaving in a threatening manner towards the opposing players.
 4. A player may be shown a blue card for the following offenses:
 - i. Abusing or behaving in a threatening manner towards the referee.
 - ii. Abusing or behaving in a threatening manner towards the opposing sidelines.
 - iii. Abusing or behaving in a threatening manner towards the opposing players.
 - iv. Persistently commits the same foul over and over even after having been instructed to stop such behavior.
- C. Coaches responsibility:
1. Coaches are responsible for their own conduct as well as the conduct of the team's spectators and players.
 - i. It is expected that the coach will control unacceptable conduct from his spectators and players.
- D. What purpose does the "Blue Card" provide for the young referee?
1. A young referee may feel uncomfortable when addressing a coach or spectators about their conduct. In most cases this is the young referee first attempt at officiating and do not need the added complexity of addressing angry coaches or spectators. During the learning process, mistakes will be made. These mistakes should be accepted. Rational understanding and comments may be shared with the referee after the game has completed.
 2. Severe concerns regarding referee performance should be forwarded to the Club Small Sided Referee Assignor for follow up.
 3. These concerns regarding referee performance may also be forwarded to the Club VP of Competition.
- E. The presentation of the "Blue Card" by the referee is a non-verbal statement that some condition of the game has become unacceptable and must be corrected.
1. Coaches or spectators must correct the unacceptable conduct. No further unacceptable actions of this kind will be accepted.
 2. Cross field comments must be discontinued immediately.
 3. Coaches are responsible to assist the referee to correct unacceptable play by his players which may be considered disrespectful, dangerous, or persistent.
- F. Coaches are the responsible representative for the team and sideline spectators.
1. Each individual is responsible to correct any unacceptable conduct.

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2. Should the referee be unable to affect correction of an unacceptable behavior it then becomes the responsibility of the coach to assist in achieving an acceptable behavior.
3. Any further continuance of this unacceptable behavior by coaches or spectators will result in the issue of a 2nd "Blue Card" and abandonment of the game. The circumstances of the event will be communicated to the appropriate Club VP of Competition or Small Sided Referee Assignor.

G. Process for issued "Blue Cards":

1. Any "Blue Card" issued must be reported to the Club Referee Assignor within 24 hours of the issue.
 - i. The Club VP of Competition will facilitate discussion and possible administrative discipline within their Club.
 - ii. The Club VP of Competition will notify to the Association VP of Administration no later than the following Monday regarding any and all "Blue Cards: issued to the visiting team (s).
2. The Association VP of Administration will notify the visiting teams VP of Competition regarding any "Blue Cards" being issued to their teams while playing away from their Club area.
 - i. The Club VP of Competition will facilitate discussion and possible administrative discipline within their Club.
3. A complete report must also be submitted by the referee via the Association web site when completing the game report.
4. Each Club VP of Competition will report back to the Association VP of Competition within five days (or before the next scheduled game) with the resolution pertaining to each "Blue Card" offense.

H. Expectations for teams receiving multiple "Blue Cards" in a single game or accumulated over a season.

1. The Association VP of Competition will notify the responsible Club VP of Competition upon identification of a trend for multiple cards issued.
2. The Club VP of Competition will facilitate discussion and possible administrative discipline within their Club.
3. The Club shall consider actions such as removal of coaches or spectators from the sidelines should the situation be warranted.
4. If the issue is related to player performances, assigning of a mentor for the coach may be necessary.
5. The Club VP of Competition will report back to the Association VP of Competition within five days (or before the next scheduled game) with the resolution pertaining to

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the cause and corrective action associated with the accumulation of multiple “Blue Card” offenses.

6. Any reported action by a referee or coach, which is of a serious nature or deemed severe, may be brought before the NSYSA Disciplinary Committee. The findings of the Club may be considered, but the decisions of the NSYSA Disciplinary Committee may be added to the findings of the Club or supersede those findings.

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Appendix B - NSYSA Special Consideration - Mercy Rule

- A. The mission of North Sound Youth Soccer Association includes the goals of teaching the game soccer and promoting sportsmanship.

With regard to the values of sportsmanship, one of the main things that we as coaches need to avoid is running up the score against opponents who are not as strong. The general rule of thumb is that if your team is ahead by five or more goals, the coach should take measures to keep further scoring to a minimum.

- B. For the Small sided games U5 through U10
1. If the score differential reaches 5 goals, then the coach of the team with fewer goals may add one field player. If the goal differential returns to 4 goals, then the coach must remove one field player, thus returning to the original number of players.
 2. If the score differential reaches 8 goals, then the coach of the team with the fewest goals may insert an additional field player to the field. If the goal differential returns to 7 goals, then the second extra field player must be removed from the field.

Appendix C - Player, Parent / Spectator, Coach Conduct

GENERAL NSYSA GUIDELINES FOR THE SIDELINES

Coaches, parents and spectators should show only good adult behavior on the sidelines and act as a role models for the younger players. Help create a positive soccer atmosphere. Influence your youngster's soccer experience by following these "Soccer Sideline Ethics".

- A. **The Fun is Playing** – Encourage youngsters in skill development and 100% performance. Winning is not their motivation. They want to be having fun. So lighten up, decrease the competitive pressures, and encourage skills, teamwork, self-esteem, and good sportsmanship. Enjoy this opportunity to be with youngsters on the field.
- B. **Know the Game and the Laws** – Soccer looks simple but it is complex to play, coach and officiate. You'll enjoy the game more by understanding soccer skills and tactics, the flow of play, and how the game is played. Soccer is free-flowing with ever-changing situations and constant problem solving by the players. Soccer is physical and demanding. With few timeouts, it is fun to watch. There are only 17 laws in soccer. Understand the basic laws and increase your enjoyment of the game.

Note For "Laws of the Game" go to the FIFA Web Site,

<http://www.fifa.com/worldfootball/lawsofthegame.html>

- C. **Support the Team, not just your Youngster** – Give encouragement to the entire team. Don't yell constantly at a youngster. Avoid giving directions while they are playing. Soccer is above all a player-dominated game and they have to make the decisions on the field. Always be positive, win or lose. Don't get over involved emotionally.
- D. **Practice Good Sportsmanship** – Always show sportsmanship and enthusiasm. Young people learn by example. Encourage your players to play by the rules. Cheer good play by both teams. Ask your youngster: "Did you have fun and try your best?" rather than, "Why didn't you win?" Win gracefully, not boastfully. Lose without being negative. Make sure the end-of-the-game rituals (such as the handshakes) reflect good sportsmanship.
- E. **Let the Players Play** – Soccer is a players' game. Youngsters participate for their enjoyment, not ours. To children, playing is more important than winning, while winning is more important to parents and coaches. Emphasize player development and having fun over winning.
- F. **Let the Coaches Coach** – The coach, volunteer or paid, provides guidance, skill instruction, and supervised fun for your youngsters in soccer. Respect the coaches and their decisions. Their concern is the whole team, not just your player. Don't undermine, second-guess, or criticize a coach in public. Coaching will be allowed only from the

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sidelines occupied by the team. No coaching is allowed from both sides. Most coaches will listen to parents in private, and may ask parents to help with practice.

- G. **Let the Referee Judge the Game** – Soccer referees control the game the moment they enter the grounds. Most are young and are still learning to referee, just as the players are learning to play. They respect fair play, sportsmanship, skill and the spirit of the game. Referee calls are final. No player, coach, or parent may change a ref's decision, but the criticism disrupts the game. Support the referees.
- H. **Get involved with Soccer** – Come to the games in the spirit of fun and play. Meet other parents and coaches. Make sure your youngster comes ready to play – with the proper equipment and attitude. Help them develop the skills and tactics for the game. Go to a pro or college game with your kids, or watch a game on television with them. Kick the ball around with them. Soccer isn't easy to play, so don't criticize your player for losing or making mistakes – applaud good effort.
- I. **Be a Supportive Soccer Parent** – Volunteer to help with practices. Soccer teaches discipline and responsibility, so be on time! Support the coach whenever possible. Be more concerned with your player's long-term development of skills and tactics than with short-term winning and losing. Focus on skill accomplishments and effort.
- J. **They're Only Kids** - It's Only a Game – Allow your child to be a child. Kids see soccer as fun, learning new skills, emulating heroes, being on a team, gaining success by touching the ball, and just being involved. Soccer can teach skills for life, building character, self-esteem, and awareness of others. There's no such thing as a loss if players do their best. You'll see wonderful progress if fun and skill development are your priorities.
- K. **Sideline Conduct** - It is recommended that parents and spectators remain on the opposite side of the field away from the teams. Neither teams nor parents and spectators may go beyond the top of the goal box when present on the field. Spectators and parents may not gather along the goal lines or behind the nets during the playing of the game.
- L. **No Dogs Allowed** - Animals are not permitted at the field at any time. County ordinance and school regulations do not allow for animals to be at the field. The exception to this rule will be "guide dogs." Guide dogs in training must be accompanied with a trainer who can present appropriate documentation for the animal. Guide dogs in service must be wearing the associated halter which bears the appropriate documentation for the animal. No exceptions will be made.



Northwest Sound
Youth Soccer
Association

BYLAWS

Adopted March 28, 1998
Amended March 5, 2001
Amended April 6, 2009

Amended March 1, 1999
Amended October 1, 2001
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Amended March 6, 2000
Amended October 4, 2004
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ARTICLE I. MEMBERSHIP

Section A - Members. Members consist of clubs that are in good standing with Washington Youth Soccer and that are located in the geographic area designated as Northwest Sound Youth Soccer Association (NSYSA) by Washington Youth Soccer.

Section B - Current Members. The following clubs are members of NSYSA: Bainbridge Island Youth Soccer Club (BIYSC), Bremerton Soccer Club (BSC), Central Kitsap Soccer Club (CKSC), Jefferson County Soccer Club (JCSC), North Kitsap Soccer Club (NKSC), North Mason Youth Soccer Club (NMYSC), South Kitsap Soccer Club (SKSC), Tracyton Soccer Club (TSC) and Kitsap Alliance FC (KAFC).

Section C - Member Representation - The president or designate of each member club shall serve as a member of the board of directors of this corporation, exercising authority and voting rights for his or her member club.

Section D - Application for Membership

1. Application for membership as a Member Club to NSYSA shall be submitted to the NSYSA Secretary as a package and is to include the following:
 - a. Two (2) copies of the applicant's articles of incorporation (if applicable), bylaws, and other governing documents;
 - b. Listing of current Board Members filling the board positions defined in their bylaws;
 - c. A written statement of the reason for desiring admission as a new Member Club;
 - d. A written description of the applicant's geographical boundaries (map included);
 - e. A written description of the programs to be covered as well as ages/genders & levels of teams to be formed (i.e. Small sided, Recreational, Competitive –Regional, State, etc) by the new Member Club;
 - f. A written statement from the applying club describing the anticipated impact on existing Member Clubs of the Association if accepted into NSYSA;
 - g. Current team registration records;
2. Upon receipt of a complete application package for admission per step 1 above:
 - a. The NSYSA Secretary will:
 - (1) Provide a copy of all the application package to each member of the NSYSA board;
 - (2) Place the "Application for Admission" as a new member club on the Agenda for the next NSYSA Board Meeting under New Business.
 - b. At the next NSYSA BOD Meeting when this item is addressed under New Business:
 - (1) The package is to be reviewed by the board to ensure it is complete;
 - (2) Each member club is to be instructed provide by the subsequent NSYSA Board Meeting a written statement to the NSYSA Board outlining its support and/or reservations concerning this request for admission.
 - (3) The NSYSA Secretary will place this item onto the Agenda for the next NSYSA Board Meeting under Unfinished Business for a vote to Accept/Deny the application for admission.
3. Acceptance for membership shall:
 - a. Matters to be considered for acceptance shall include but not be limited to the following:
 - (1) Do the applicant's articles of incorporation (if applicable), bylaws, and other governing documents conform to the requirements of the Governing Documents of NSYSA, Washington Youth Soccer and the Federation to the extent applicable under state law?
 - (2) Does the applicant- All meetings of the Association shall be conducted using the current edition of "Roberts Rules of Order" as a guide.

- (3) Does the admission of the applicant assist NSYSA in fulfilling its objectives and purposes as stated in the NSYSA Constitution?
 - (4) Does the applicant bring something new to NSYSA that would be considered a benefit to the membership (i.e. area of coverage, programs, etc.)?
 - (5) What negative impact/s, if any, have been noted by the existing members and/or applicant; should the application be accepted?
 - (6) Does the acceptance of this organization aid or detract from the programs/services currently offered by NSYSA and its current members? Consideration will include a written description of the programs to be covered and ages/genders & levels of teams to be formed.
 - (7) Would the membership be better served with possible modifications to the applicant's request for acceptance (i.e. limits in ages and/or areas served, programs offered, etc.)?
- b. The NSYSA Board of Directors, by 2/3 vote, shall specify voting rights, registration requirements and requirements for the payment of fees as applicable.
 - c. The NSYSA President will notify the applicant in writing within 48 hours of the board's decision on this matter whether the applicant was or was not present at the Board Meeting at which the vote was taken.
 - (1) Acceptance or denial for membership may be with, or without, stated reasons.

Section E - Membership Conflict - The Constitution, Bylaws and other governing documents of any Member Club shall not conflict with those of Washington Youth Soccer, or NSYSA.

Section F - Responsibilities of Members - Member Clubs will be responsible for the conduct of coaches, managers, players, officials, and Spectators under their jurisdiction, and shall insure that their actions on or off the field do not bring disfavor upon NSYSA.

Section G - Voting Membership - The Voting Membership of NSYSA shall consist of the NSYSA Elected Officers and the Club Representative of each Member Club.

Section H - Suspension of Membership -

1. Member Clubs failing to pay any fees due NSYSA shall be provided notice of delinquency. If those fees are not paid within thirty (30) days after the notice of delinquency, the Member Club shall be suspended from membership. Unless otherwise provided by the Executive Board, the membership of a Member Club shall be terminated automatically if the Member has failed to pay those fees for a period of ninety (90) days after the date specified in the notice of delinquency. The Secretary of NSYSA shall notify the Member of suspension and the date upon which membership will be terminated if the fees remain unpaid.
 - a. Member Clubs failing or refusing to follow the NSYSA Constitution, Bylaws, Procedures or rules, or attempting to circumvent a decision rendered by NSYSA, or seriously damaging the interest of NSYSA, face suspension of membership.
 - b. Suspension of membership under subsection a. shall require a two-thirds (2/3) vote of the Board of Directors. The NSYSA Secretary will provide reasonable notice to the Member Club detailing the time and location for the hearing. The Member Club will be provided with a reasonable opportunity to present evidence to support the Member Club's status.
 - c. Notification of suspension shall be made to the Member Club in writing within 30 days.

ARTICLE II. BOARD OF DIRECTORS

Section A - Authority. The governing authority of NSYSA shall be vested in its Board of Directors, who shall be governed by the NSYSA Constitution, Bylaws, and Operating Procedures. The Board of Directors shall have the authority from time to time to issue policies or instructions necessary to interpret, clarify or further define the Bylaws, procedures and rules.

Section B - Makeup. The Board of Directors consists of the Executive Board and the Club Representatives. Responsibilities and actions shall include, but not be limited to those listed in Article II, Section H and Article III below.

Section C - Voting. The Board of Directors shall vote on the following matters:

1. Washington Youth Soccer membership application recommendations;
2. Proposed changes or amendments to the NSYSA Constitution;
3. Proposed changes or amendments to the NSYSA Bylaws;
4. Proposed changes or amendments to the NSYSA Operating Procedures;
5. Approval of inter-club and association league play;
6. Filling vacancies on the Executive Board;
7. Removal of Association Officers based on detrimental actions or neglect of accepted responsibilities;
8. Suspension of member clubs voting privileges;
9. Any assessments against member clubs;
10. Approval of Budgets and association fees;
11. Other general business of NSYSA as required or as set forth in other Sections of these Bylaws;

Section D - Meetings. The Board of Directors shall meet as defined in ARTICLE V of these Bylaws.

Section E - Vacancies. The Board of Directors shall have the power to fill any vacancy occurring in the Executive Board. The officer shall be elected for the unexpired term.

Section F - Removal.

1. Any officer elected by the Board of Directors may be, subject to limitations imposed by law, removed by a 2/3 majority vote of the Board of Directors.
2. Any officer being absent from three (3) consecutive meetings of the Board of Directors, or being negligent in responsibilities to NSYSA or being in violation of the Washington Youth Soccer's Code of Ethics or combination thereof, shall be subject to suspension or removal by the Board of Directors, after reasonable notice and hearing.

Section G - Salaries. Board Members of the corporation shall not be paid a salary for the service they render to this corporation.

Section H - Club Representatives. Each affiliated Club shall submit in writing the names of the Representative and alternate to the NSYSA Secretary. The responsibilities of the Club Representative shall include, but not be limited to the following:

1. Be thoroughly familiar with the Constitution, Bylaws and Operating Procedures of the Association.

2. Represent the Club in all matters concerning the Association;
3. Be present at all meetings of the Association unless otherwise excused by the NSYSA President. See Article V, Section C-1.
4. Serve as the primary communicator between the Association and the Club.
5. Only the Representative or properly registered alternate will be allowed to vote.

ARTICLE III. EXECUTIVE BOARD

Section A - Makeup. The Executive Board (Officers) of NSYSA shall consist of a President, First Vice-President of Administration, Vice-President of Awards & Recognition, Vice-President of Competition, Secretary, Treasurer, and Registrar.

Section B - Responsibilities. The Executive Board shall be responsible for conducting the business and administering the affairs of NSYSA to include, but not limited to, the following:

1. Enforcing the Constitution, Bylaws, procedures and rules of NSYSA;
2. Approval of formation and operation of all tournaments, except such tournaments conducted by Member Clubs for their membership;
3. Approval or removal of NSYSA Committee Directors;
4. Approval or removal of NSYSA representatives to Washington Youth Soccer committees;
5. Review and make recommendations on matters to be submitted to the Board of Directors;
6. Sign orders on the treasury.
7. Strategic Planning.

Section C - Meetings. The Executive Board shall meet as defined in ARTICLE V of these Bylaws.

Section D - Elections. - The Officers of NSYSA (Executive Board) shall be elected at the Annual General Meeting, Article V, Section B, by the voting membership of NSYSA, as follows:

1. Officers to be elected on even numbered years are:
 - a. President
 - b. Vice-President of Competition
 - c. Secretary
 - d. Treasurer
2. Officers to be elected on odd numbered years are:
 - a. First Vice-President of Administration
 - b. Vice-President of Awards & Recognition
 - c. Registrar
3. A thirty (30) day written notification stating the date and place of the election shall be sent to each member of the Board of Directors and to each Member Club.
4. Nominations shall be accepted from the floor at the election.
5. Prior to an election in which the President is being elected, the President shall appoint a person who is not a candidate for office to conduct the election.
6. A simple majority of votes cast shall be necessary to elect.
7. Election procedures shall be consistent with Washington Youth Soccer Governing Documents.

Section E - Term of Office. -

1. The term of office for NSYSA Officers shall commence immediately following the NSYSA AGM, and shall continue until the Annual General Meeting two years hence. Outgoing

officers shall assist their successors for a period not to exceed the remainder of the fiscal year, in order to assure a smooth transition.

2. In the event the office of the President and the 1st Vice-President of Administration are vacated, the Board of Directors shall elect replacements for the remainder of their respective terms. In the interim, the Board of Directors shall designate a member of the Board of Directors as Acting President.
3. Members of the NSYSA Executive Board may not simultaneously be a President of any Member Club.
4. A member of the NSYSA Executive Board may not be a paid employee or compensated agent of any member of the USSF, US YOUTH SOCCER, Washington Youth Soccer, or NSYSA. A compensated agent refers to a person receiving fees for services rendered, not a person who is compensated for expenses incurred in order to fulfill official duties in connection with the business of Washington Youth Soccer.

Section F - Responsibilities Of Officers

1. **President** - The President shall supervise all activities of NSYSA; the work of the Executive Board, the Board of Directors, and shall chair all meetings of the same. The responsibilities of the President shall include, but not be limited to, the following:
 - a. Oversee all NSYSA affairs, including public relations which responsibility may be delegated;
 - b. Appoint directors of committees as the needs of NSYSA may require, subject to the approval of the Executive Board;
 - c. Appoint NSYSA representatives to Washington Youth Soccer committees as requested by Washington Youth Soccer, subject to the approval of the Executive Board;
 - d. Sign orders on the Treasury;
 - e. Represent the Association to Washington Youth Soccer as the NSYSA Member Association Representative (MAR);
 - f. Any other duties imposed by Washington Youth Soccer Governing Documents.
2. **First Vice-President of Administration** - The First Vice-President of Administration shall assist the President in all business of NSYSA, become the Acting President during any temporary absence of the President, and succeed to the office of President if that office becomes vacant mid-term for any reason. The responsibilities of the First Vice-President of Administration shall include, but not be limited to, the following:
 - a. Oversee the NSYSA Rules and Revisions process;
 - b. Oversee the NSYSA Disciplinary process;
 - c. Oversee the NSYSA Protest process;
 - d. Sign orders on the Treasury.
3. **Vice President of Competition** - The responsibilities of the Director of Competition shall include, but not be limited to, the following:
 - a. Oversee all NSYSA administered league competition;
 - b. Provide liaison between Association and Member Clubs in League Play;
 - c. Supervise the scheduling of all league play;
 - d. Maintain a permanent match record;
 - e. Maintain league standings for league placement;
 - f. Represent the Association in all matters with Kitsap Peninsula Soccer Referees Association (KPSRA);
 - g. Back up Secretary for receiving mail, deposit all monies of the Association into a chartered bank/credit union in the name of Northwest Sound Youth Soccer Association (NSYSA) and provide copy of deposit slip(s) and check(s) deposited to Treasurer.

4. **Vice-President of Awards & Recognition** - The Vice-President of Awards & Recognition shall assist the President in all business of NSYSA. The responsibilities of the Vice-President of Awards & Recognition shall include, but not be limited to, the following:
 - a. Actively promote and work with all clubs to acquire nominations and make recommendations to the NSYSA Board regarding the Boys Competitive and Recreational Coach of the Year, the Girls Competitive and Recreational Coach of the Year, Administrator of the Year, Volunteer of the Year, and Washington Youth Soccer Hall of Fame Nominations;
 - b. Coordinate all NSYSA special awards such as Coach of the Year, Administrator of the Year, and Young Referee of the Year.

5. **Secretary** - The responsibilities of the Secretary shall include, but not be limited to, the following:
 - a. Maintain custody of all NSYSA records and correspondence and non-financial assets;
 - b. Compile and publish the NSYSA Directory and Annual Report;
 - c. Within 7 days after all meetings, record, prepare, publish and distribute the unapproved minutes to the Executive Board and Board of Directors;
 - d. Within 7 days after meeting minutes are approved, record, prepare, and distribute the approved minutes to the Executive Board, Board of Directors and the NSYSA Website Administrator for website posting;
 - e. Provide proper notice of all NSYSA Board of Director and Executive Board meetings to required attendees;
 - f. Coordinate the NSYSA AGM;
 - g. Deposit all monies of the Association into a chartered bank/credit union in the name of Northwest Sound Youth Soccer Association (NSYSA) and provide copy of deposit slip(s) and check(s) deposited to Treasurer.

6. **Treasurer** - The responsibilities of the Treasurer shall include, but not be limited to, the following:
 - a. Provide properly authorized disbursements of NSYSA budgeted funds and other fees, and of funds raised from sources other than player registration;
 - b. Keep the proper accounting on all financial items, with the assistance of a Certified Public Accountant, and/or other qualified professional help, as needed;
 - c. Transmit monthly reports of expenditure and revenue to the President for review.
 - d. Prepare financial reports for all Executive Board and Board of Directors Meetings including the Annual General Meeting as requested, not to exceed one report per month;
 - e. Prepare a proposed budget for each fiscal year with the inputs from the other officers. The proposed budget will be developed in January for approval at the Annual General Meeting;
 - f. Assist the Executive Board in defining specific financial policies, with the assistance of a Certified Public Accountant and/or other qualified professional help, as needed;
 - g. Sign orders on the Treasury;
 - h. File required reporting forms, such as IRS forms and Washington State annual report forms and maintain records thereof;
 - i. Maintain the status of the Association as an entity under the laws of the State of Washington and as a non-profit entity under federal income tax laws.

7. **Registrar** - The responsibilities of the Registrar shall include, but not be limited to, the following:
 - a. Oversee and coordinate with Member Clubs the registration process in accordance with Washington Youth Soccer Guidelines;

- b. Train and assist Member Club registrars with NSYSA and Washington Youth Soccer registration procedures;
- c. Provide liaison between Washington Youth Soccer and Member Clubs in Registration matters;
- d. Oversee and maintain the NSYSA Executive Board Risk Management Program;
- e. Oversee and administer the Request for Insurance Certificates program with the clubs and Washington Youth Soccer.
- f. Oversee and manage the Risk Management program for the NSYSA.

ARTICLE IV. COMMITTEES

Section A - NSYSA Committees - Shall be established as required to satisfy the programs and needs of NSYSA. The President shall be an ex-officio member of all committees except the Nominating Committee.

Section B - Standing Committees - Shall have a continuing existence and are as set forth from time to time in the NSYSA Operating Procedures. Each standing committee shall be the responsibility of a specific member of the Executive Board.

Section C - Appointment or Removal of Committee Directors -

1. The Executive Board shall confirm annually, appointments of committee directors made by the President.
2. The Executive Board has the authority to remove any previously confirmed committee director.
3. In the event a committee director resigns, or is unable to fulfill the position as director, the responsible officer shall bring to the Executive Board a recommendation for replacement.

Section D - Special Committees.

1. Special Committees may be formed as deemed appropriate by the Executive Board for the purpose of accomplishing specific tasks.
2. Formation of any special committee shall include a written charter outlining the committee's specific tasks, responsibilities, membership and duration.
3. Membership shall include at least one member of the Executive Board to be responsible for the committee.

ARTICLE V. MEETINGS

Section A - Order of Business – the order of business at all meetings shall be as follows:

1. Roll Call – Credentials
2. Minutes
3. Communications
4. Officer's Reports
5. Committee Reports
6. Club Reports
7. Unfinished Business
8. Proposals
9. New Business
10. Election (AGM)

11. Good of the Game

12. Adjournments

Section B - Meeting of the Voting Membership. The Annual General Meeting (AGM) of Members shall be held on or before March 31st of each calendar year. Notification of this meeting shall be mailed or emailed with notification of receipt to affiliated Club Representatives thirty (30) days prior to such meeting, and shall include a copy of the recommendations for the nomination committee, proposed amendments to the Constitution and any resolutions offered for consideration of the assembly.

Section C - Board of Directors Meetings - Shall be held a minimum of six (6) times per year.

1. NSYSA will assess a fine of \$50 to any club which does not attend the monthly Board of Directors meetings and has not contacted the President prior to the meeting.
2. Upon appeal from the floor, the Board may, with a majority vote of the Board members present, set aside the published agenda and consider special business;
3. If any business shall directly affect any Board member, they shall recluse and excuse themselves during the vote resulting from the proceedings.

Section D - Executive Board Meetings - Shall be called as necessary by the President or by two (2) or more officers. Reasonable notice of all meetings will be provided.

Section E - Special Meetings. Special Board of Directors meetings for any purpose or purposes may be held at any place, at any time, whenever called by the President or by two (2) or more of the Board of Directors. A minimum of seventy-two (72) hours' notice must be provided for any Special Board Meeting.

Section F - Parliamentary Authority - All meetings of the Association shall be conducted using the current edition of "Roberts Rules of Order" as a guide.

Section G - Notice of Board of Directors Meetings. Notice of the time and place of any meetings of the Board of Directors shall be:

1. Given by the Secretary, or by the person or persons calling the meeting;
2. By notice on the NSYSA website, mail, e-mail, telegram, or by personal communication over the telephone or otherwise;
3. Performed at least ten (10) days prior to the date on which the meeting is to be held.

Section H - Quorum.

1. Board of Director meetings:
 - a. A quorum for all Board of Director meetings shall consist of at least the following:
 - b. The President or an Alternate and;
 - c. One-half (½) of the total number of Officers in office and;
 - d. Two-thirds (2/3) of the Member Club Representatives.
 - e. At any meeting of the Board of Directors at which a quorum is present, any business may be transacted, and the board may exercise all of its powers.
2. Executive Board meetings:
 - a. A quorum for all Executive Board meetings shall consist of at least the following:
 1. The President or an Alternate and;
 2. One-half (½) of the total number of Officers in office (including the President or the Alternate presiding.)
 3. At any meeting of the Executive Board at which a quorum is present, any business

may be transacted, and the board may exercise all of its powers.

3. Annual General Meeting AGM:
 - a. A quorum for the AGM shall consist of at least the following:
 1. The President or an Alternate and;
 2. One-half (1/2) of the total number of Officers in office (including the President or the Alternate presiding.) and;
 3. Two-thirds (2/3) of the Member Club Representatives
 4. Only those Board members present, on record, and in good standing shall be entitled to vote.

Section I - Proxies. - Voting by proxy is prohibited.

Section J - Voting. -

1. Annual General Meeting (AGM)
 - a. Each NSYSA Officer shall have one vote;
 - b. Each Member Club Board Officer shall have one vote
 - c. Each Member Club team shall have one vote. Either the Head Coach or Assistant Coach who is identified in the state registration database shall vote for the team. If a coach has more than one team, he/she shall vote for each team.
2. NSYSA Executive Board Meetings;
 - a. Each Officer shall have one vote;
3. NSYSA Board Meetings;
 - a. Each Officer shall have one vote;
 - b. Each Member Club Representative shall have one vote
4. The President shall exercise voting rights only in the case of a tie.
5. All votes shall be determined by a simple majority except for the following which will require a two-thirds majority vote of the Board of Directors:
 - a. Approval of the Association Budget.
 - b. Any assessments against Member Clubs.
 - c. Suspension of Member Club voting privileges.
6. Constitution changes shall require at least a three-fourths majority vote by those present per Article V, Section J, Subsection 1.

Section K - Attending. -

1. Board Members may participate in any meeting by means of any communication equipment, which enables all persons participating in the meeting to hear each other simultaneously during the meeting. A Board Member who participates by means of communications equipment is deemed to be present in person at the meeting.

ARTICLE VI. OPERATING PROCEDURES

Section A - Content. The NSYSA Operating Procedures shall establish Administrative Procedures, General Procedures and Rules of Competition.

Section B - Player eligibility, Play Up, and Play Down. Shall be defined within the NSYSA Operating Procedures.

Section C - Changes or Amendments to Operating Procedures.

1. Shall only be effected by the NSYSA Board of Directors.
2. May be approved at any meeting of the Board of Directors.

3. All approved changes or amendments to the NSYSA Operating Procedures shall be in effect from the date of adoption, unless determined otherwise by the Board of Directors at the time of approval.

ARTICLE VII. ADMINISTRATIVE AND FINANCIAL PROVISIONS

Section A - NSYSA Administrator/Scheduler

1. NSYSA may at the discretion of the Board, contract with or employ a NSYSA Administrator and/or Scheduler to assist with the Administration of the Association, its programs and services.
2. All official notices intended for NSYSA, its' Board of Directors or any of the officers or committees may be addressed in care of the NSYSA Administrator.
3. The NSYSA Administrator and/or Scheduler shall not have the status of an officer of the Association, but shall be entitled to attend all meetings of the NSYSA Executive Board and Board of Directors and shall be a non-voting member of the NSYSA committees.

Section B - Non-Profit Status - NSYSA is and shall be a non-profit organization. NSYSA shall maintain tax exempt status under the Internal Revenue Code.

Section C - Fiscal Year.

1. The fiscal year of the Association shall begin on April 1, and end on the last day of March 31, of the following year.
2. All financial rules and regulations are in effect during the twelve (12) months of the fiscal year.

Section D - Budget.

1. A budget shall be prepared in January of each year by the Treasurer and submitted to the Board of Directors for adoption at its Annual General Meeting.
2. Copies of the proposed budget shall be distributed to the Board of Directors and member clubs by February 15th in advance of the meeting at which a budget will be adopted.
3. Copies of the approved budget will be forwarded to each officer and member association representative on its adoption.
4. The budget shall be limited for any given year to anticipated income for that year and shall include no less than fifteen percent (15%) contingency funds held as a reserve for that year.

Section E - Player Fees.

1. One week prior to September 1 of each year, clubs will provide an estimate of the number of Washington Youth Soccer registered players for the upcoming year (n).
2. On September 1 of each year, clubs will be billed by the NSYSA Treasurer based on the formula:

$$\text{Total} = 1.10 * [n * (\text{Washington Youth Soccer fee} + \text{after soccer fee})]$$

3. If prior to the next September 1 the amount billed by Washington Youth Soccer for a specific member club exceeds the calculated total identified in item 2, the NSYSA treasurer will bill the member club the difference.
4. On August 31 of each year, there will be reconciliation with each club, and the NSYSA Treasurer will disperse funds proportionally to each club to maintain a NSYSA cash reserve less than or equal to \$10,000.00 plus the previous year's estimated budget.

Section F - Financial Review -

1. The financial books and accounts maintained by the Treasurer shall be verified at least once every two years, immediately following the Treasurer's current term of office.
2. The financial review may not be performed by a member of the Board of Directors.

Section G - Dissolution. - Should NSYSA be dissolved, all monetary assets remaining after payment of all debts, shall be turned over to any remaining Member Clubs which have qualified under Section 501(c)(3) of the US Internal Revenue Code and shall be divided proportionally to the average number of registered Washington Youth Soccer Players over the previous 3 years. Physical assets shall be held in trust by remaining Member Clubs.

Section H - Financial Responsibility - NSYSA specifically disclaims financial responsibility for and shall not assume nor be held liable for the debts of the financial obligations, either express or implied, of any Member Club, or team, or any coaches, managers, officers, or officials, or members of any Member Club or team of Washington Youth Soccer.

Section I - Loans Prohibited. - No loans shall be made by the Association to any member of the Board of Directors.

Section J - Organizational Records -

1. Organizational records, minutes and reports, shall be kept by the Secretary, with the exception of, the detailed financial records maintained by the Treasurer.
2. Special requests for Association records and the distribution of such records shall be at the direction of the President.

Section K - Annual Report - The President of Member Clubs shall submit to NSYSA, an Annual Report covering the activities of the club, no later than two months prior to the NSYSA - AGM, or as requested by the NSYSA Secretary.

Section L - Name or Goodwill -

1. Use of NSYSA's name or goodwill shall only be used with permission of the Executive Board.
2. Permission shall not be given for programs or projects that are unsafe, discriminatory, or not in the fundamental policies outlined in the Constitution and Bylaws.

Section M - Fundraising - Any fundraising programs, including marketing, in the name of NSYSA require Board of Director's approval.

Section N - Business Conflict of Interest - No member of NSYSA shall engage themselves in a NSYSA position or function in order to gain advantage for their personal or business gain. Any potential conflict shall be declared in a written disclosure statement to the Executive Board, either voluntarily or at the request of the Executive Board. If an actual conflict of interest is evident, the Executive board shall request the withdrawal of the person or recommend investigation by the Board of Directors for removal.

ARTICLE VIII. AMENDMENTS

Section A - Proposed Amendments.

1. Must be submitted in writing to the Secretary by an affiliated Club Representative with written proof that the proposed amendment was passed by a majority of its voting membership, or submitted to NSYSA by the Bylaws Revision Committee.
2. Must be distributed by the Secretary to the Board of Directors for review a minimum of 30 days prior to the date of the planned vote.

Section B - Voting - These bylaws may be altered or amended by the affirmative vote of a simple majority of the Board of Directors at any Board of Director or Special meeting.

ARTICLE IX. HEARINGS

Section A - Hearings - NSYSA will provide equitable and prompt hearing procedures to guarantee the rights of individuals to participate and compete in activities sponsored or administered by NSYSA and Washington Youth Soccer. These procedures shall also provide a method of appeal, to higher level administrative review, with authority to sustain, modify, or reverse a decision.

Section B - Procedures - All hearings shall be consistent with Washington Youth Soccer Governing Documents.

Section C - Exhaustion of Administrative Remedies - No member, official, league, club, team, player, coach, administrator or referee may invoke the aid of the courts of the United States or of a State without first exhausting all available remedies within NSYSA, Washington Youth Soccer or US YOUTH SOCCER, or USSF.

NSYSA June 2015 Scheduler – Webstaff report

Plenty of Summer Tournament and Clinic details going up on-line

But we all know that “Content is King”, so be sure to forward all Club announcements you’d like seen on NSYSAsoccer.org to **Soccer WebStaff** <webmaster@nsyasoccer.org>

Take care of RMA’s

The second of the monthly **Expired RMA Listings** has gone out to Clubs. Presidents and Registrars / Schedulers are asked to work with their members to update RMA’s or – where appropriate – communicate to me data base updates for long inactive system users.

There will be mid June and mid July editions sent out with goal of our Club’s having all coaches set-up with current RMA’s, and assigned to teams **PRIOR** to the August 8 scheduling meeting.

Address School Work Authorizations Before Summer Break!

HURRY! School age youth refs are encouraged to update their Minors Permission to Work forms - inclusive of required school signatures - **BEFORE** summer break. Club’s small-sides referee coordinators should consider actively reaching out to these students soon. (Link for users generating an updated WA State Parent / School Work Authorization form can be found at: <http://www.nsysasoccer.org/psauthorization>)

RidgeStar System Now Limits Team coaching staff to ONLY RMA Approved users

NSYSA, working with software provider RidgeStar, has completed system enhancements to limit assigning non RMA approved users to Team’s staffing positions.

Now, Clubs will ONLY be able to populate their team's system printed game day rosters with Coach, Assistant, Manager and Trainer who are RMA current and cleared.

Clubs are encouraged to support early start to Coach and Small-Sided Referee enrollment

Still seeking “SWAG for the Gift Bag” items from Clubs to help incentivize a campaign to encourage users to log-in to NSYSA and demonstrate their current RMA success by completing an ultra-brief enter-to-win poll.

Please contact me with details of any overstock Club inventory of T-shirts, string bags, water bottles, key fobs, etc.

System Usage May 2015:

Key	Name	Pages	%
1	All other users	38,620	95.29%
2	Steve Shively	1,287	3.18%
3	Robert T Bjornemo	142	0.35%
4	Mick Wokich	141	0.35%
5	Susanne McGill	63	0.16%
6	Joel Galbraith	62	0.15%
7	Richard Mohrmann	36	0.09%
8	Liming S McMillan	34	0.08%
9	Shannon R Bayne	21	0.05%
10	Valerie L. Corden	20	0.05%
	Total	40,426	99.94%

Respectively submitted –

Steve Shively, NSYSA Scheduler / Webstaff

[“Soccer is simple, but it is difficult to play simple.” - Johan Cruiff](#)