

# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual AGM Meeting Agenda

Date: 03-28-2022

Location:

Zoom Online Meeting

Time:

6:30-9:00

## **In Attendance**

### **NSYSA Board:**

President - Vacant

VP of Admin - Val Corden

Competition - Bob Bjornemo

VP of Awards and Recog - Vacant

Registrar - Susie McGill

Treasurer - Liming McMillan

Secretary - Kent Hassebrock

### **Club Representatives:**

BIYSC - Greg Troyan

BSC - John Hurley

CKSC - Chris Hunt

JCSC - Shannon White

KAFC - Chris Warthen

NKSC - Mike Fleck

NMYSC - Jason Henningsen

SKSC - Gary Russell

TSC - Vicky Webb

### **Committee Representatives**

NSYSA Discipline - Bob Bjornemo

Recreation Cup - Louie Bond

Soccer to the Maxx - Louis Bond

NSYSA Scholarship - Vicky Webb

Documents Committee - Vicky Webb

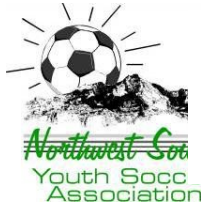
Field Use - Vicky Webb

### **Others in Attendance**

Steve Shively - NSYSA Scheduler

Guests -

1. Roll Call
  - \* NSYSA Board
  - \* Club Representatives
  - \* Guest Introductions
2. Communications



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual AGM Meeting Agenda

Date: 03-28-2022

3. Approval of 2021 AGM Minutes
4. Officer's Reports
  - A. President
  - B. VP of Administration
  - C. VP of Award and Recognition
  - D. Competition
  - E. Registrar
  - F. Treasurer
  - G. Secretary
5. NSYSA Scheduler
6. NSYSA Website Administrator
7. Committee Reports
  - A. NSYSA Discipline Committee - Bob Bjornemo
  - B. Recreational Cup Committee - Louis Bond
  - C. Soccer to the Maxx Committee - Louis Bond
  - D. NSYSA Scholarship Committee - Vicky Webb
8. Club Reports
  - A. BIFC
  - B. BSC
  - C. CKSC
  - D. JCSC
  - E. KAFC
  - F. NKSC
  - G. NMYSC
  - H. SKSC
  - I. STORM KING
  - J. TSC
9. Unfinished Business
10. New Business
  - \* 2022-2023 Budget
  - \* Constitution Changes
  - \* Elections for 2022 officers
    - \* President
    - \* VP of Competition
    - \* Secretary
    - \* Treasurer
11. Adjournment



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

Location:

On Line Zoom

## **In Attendance**

### **NSYSA Board:**

President - Darcy Buell - Present

VP of Admin - Val Corden - Present

Competition - Bob Bjornemo - Present

VP of Awards - Vacant - Present

Registrar - Susie McGill- Present

Treasurer - Liming McMillan- Present

Secretary - Kent Hassebrock - Present

### **Club Representatives:**

BIYSC - Greg Troyan- Present

BSC - John Hurley - Present

CKSC - Chris Hunt - Present

JCSC - Shannon White - Present

KAFC - Mike Gentry - Present

NKSC - Mike Fleck - Present

NMYSC - Jason Henningsen - Present

SKSC - Jeff Colby - Absent

TSC - Vicky Well - Present

### **Committee Representatives**

NSYSA Discipline - Bob Bjornemo - Present

Recreation Cup - Louie Bond- Present

Soccer to the Maxx - Louie Bond - Present

Scholarship - Vicky Webb - Present

Operations - Vicky Webb - Present

### **Others in Attendance**

NSYSA Scheduler - Steve Shively - Present

GUEST: see attached

1. Called to order at 6:37pm  
\* Roll Call - As noted above.

Guests in attendance:

BIYSC  
Ian McCullam

JCSC  
Jenny Banks

KAFC  
Shannon Bell  
Jen Herbig  
Chris Warthem  
James Alkorez

TSC  
Tim Roche  
Eric Evans



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

2. Approval of minutes for 2020 AGM
  - \* Motion to approve with corrections: Vicky Webb
  - Second: Chris Warthen
  - Vote: All Present Approve, 0 Opposed, 0 Abstain
3. Communications
  - \* None
4. Officers Reports
  - President
    - \* No Report
  - VP of Admin
    - \* No Report
  - VP of Comp
    - \* No Report
  - VP of Awards and Recognition:
    - \* No Report
  - Registrar
    - \* No Report
  - Treasurer
    - \* No Report
  - Secretary
    - \* No Report



**NORTHWEST SOUND YOUTH SOCCER  
ASSOCIATION  
NSYSA**

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

4. Officers Reports (continued)

Secretary

\*

NSYSA Website Administrator

\*

End of Officer's Reports

DRAFT



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

5. Committee reports

- \* NSYSA Discipline Committee (as reported by Bob Bjornemo)
  - \* No Report
  
- \* Rec Cup Committee (as reported by Bob Bjornemo)
  - \* No Report
  
- \* Soccer to the Maxx committee (as reported by Louie Bond)
  - \* No Report
  
- \* Scholarship committee (as reported by Vicky Webb)
  - \* No Report
  
- \* Documents Committee (as reported by Vicky Webb)
  - \* Nothing to report

End of committee Reports



**NORTHWEST SOUND YOUTH SOCCER  
ASSOCIATION  
NSYSA**

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

6. Club Reports

\* No Club reports at the AGM. Clubs submitted their report to Darcy and Val.

DRAFT





# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

7. Unfinished Business  
\* Nothing

8. New Business

### Budget Proposal

- \* Motion to approve budget as submitted by Susie McGill  
Second Chris Warthen  
Lots approve, 0 opposed, 0 abstain

### Constitution

- \* Documents committee made changes
- \* Various typos fixed
- \* Club jersey colors confirmed, adding Black to BSC
- \* Motion to approve with corrections: Jason NMYSC  
Mike Fleck second  
All approve, 0 Opposed, 0 Abstain

### Election of Officers

- \* VP of Admin
  - \* Val Corden
  - \* No nominations from the floor  
Val Corden elected to VP of Admin
- \* Registrar
  - \* Susie McGill
  - \* No nominations from the floor  
Susie McGill elected to Registrar
- \* VP of Award and Recognition
  - \* No returning candidate
  - \* No nominations from the floor  
VP of Award and Recognition will remain vacant



**NORTHWEST SOUND YOUTH SOCCER  
ASSOCIATION  
NSYSA**

Subj: NSYSA Annual General Meeting

Date: 03-22-2021

8. New Business (Continued)

- \* Darcy Resigned as President of NSYSA  
Val Corden will assume the role of Interim President

Adjournment

- \* Motion to Adjourn: Ian McCallum  
Second Susie McGill  
No discussion  
All approve

Adjourned at 7:30

# NSYSA Constitution



Amended: ~~03/1999~~, 03/2000, 03/2001, 03/2004, 05/2011, 03/2012, 03/2014, 03/2015,  
03/2021, 02/2022

## TABLE OF CONTENTS

<b>Article 1. Name and Duration</b> .....	<b>3</b>
<b>Article 2. Objectives and Purposes</b> .....	<b>3</b>
<b>Article 3. Association Colors and Boundaries</b> .....	<b>3</b>
<b>Article 4. Jurisdiction</b> .....	<b>4</b>
<b>Article 5. Affiliation</b> .....	<b>4</b>
<b>Article 6. Financial Policy</b> .....	<b>4</b>
<b>Article 7. Administrative Authority</b> .....	<b>4</b>
<b>Article 8. Membership</b> .....	<b>5</b>
<b>Article 9. Administration</b> .....	<b>5</b>
<b>Article 10. Meetings</b> .....	<b>5</b>
<b>Article 11. Parliamentary Authority</b> .....	<b>5</b>
<b>Article 12. Amendments</b> .....	<b>5</b>
<b>Article 13. Books, Records, and Accounting</b> .....	<b>6</b>

**Article 1. Name and Duration.**

**Section A** - The “Northwest Sound Youth Soccer Association”, hereinafter referred to alternatively as “NSYSA” or “Association”, is a non-profit corporation organized and existing under the laws of the State of Washington.

**Section B** - The duration of this Corporation shall be perpetual.

**Article 2. Objectives and Purpose.**

**Section A.** The objectives of the NSYSA are to:

1. Promote and further develop the game of soccer.
2. Organize and govern the game of soccer for youth within portions of Kitsap, Mason, **Clallam**, and Jefferson counties within the state of Washington.
3. Assign administrative responsibilities to member organizations.
4. Establish uniform rules and regulations applicable to youth soccer competition in this Association consistent with the principles and laws of the Federal International de Football Association (FIFA, the world governing body for soccer), those of the United States Soccer Federation (USSF, the national governing body of soccer, affiliated with FIFA), and those of the Washington Youth Soccer (WYS).
5. Provide programs for the membership as required.
6. Administer and conduct Association competitions as required.
7. Represent this Association in all matters of organized youth soccer regarding Washington Youth Soccer and interested parties.
8. Where conditions and circumstances prevent full compliance, the Association shall affect deviation best Suited to its own needs.

Formatted: Highlight

**Section B.** The purpose of NSYSA is educational an include the following:

1. Teach and train players, coaches, and other adult members.
2. Teach through the game of soccer, sportsmanship, physical health, and mental alertness.
3. Operate exclusively as an exempt organization within the meaning and limits of section 501(c)(3).

**Article 3. Association Colors and Boundaries.**

**Section A.** The representative colors of the NSYSA will be blue/green/white.

1. The jersey/shorts/~~alternative~~ jersey colors of affiliated clubs of this Association shall be:
 

i. Bainbridge Island Soccer <del>Celub</del>	Blue/White/Black
ii. Bremerton Soccer Club	Blue/White
iii. Central Kitsap Soccer Club	Red/Black/ <del>White</del>

Formatted: Strikethrough

- iv. JC Soccer Club Black/Teal
- v. North Kitsap Soccer Club Gold/Royal/White
- vi. North Mason Youth Soccer Club  
~~White/Red/White/Blue~~
- vii. South Kitsap Soccer Club Green/White/Maroon/Black
- viii. Storm King Soccer Club White/Dark Navy Blue
- ix. Tracyton Soccer Club Orange/Black/White
- x. Kitsap Alliance FC White/Blue/Red/Black

Formatted: Highlight

**Section B.** The boundaries of NSYSA will be:

1. Bainbridge Island, Bremerton, Central Kitsap, North Kitsap, and South Kitsap School Districts within Kitsap County;
2. Port Townsend, Chimacum, Quilcene, and Brinnon School Districts within Jefferson County;
- ~~3. North Mason School District within North Mason County within the state of Washington.~~
- ~~3.4. Cape Flattery, Crescent, Port Angles, Quillayute Valley and Sequim School Districts within Clallam County.~~

Formatted: Strikethrough

**Article 4. Jurisdiction**

**Section A.** The NSYSA shall have jurisdiction over all the member organizations including clubs, teams, as well as associated individuals, such as players, coaches, and administrators.

**Article 5. Affiliation**

**Section A.** The NSYSA shall be a member of Washington Youth Soccer.

**Article 6. Financial Policy**

**Section A.** The NSYSA is and shall be a nonprofit organization. Each member club desiring its own separate nonprofit status (registered charitable organization) must obtain it independently from the state of Washington (Olympia) and the Internal Revenue Service.

**Article 7. Administrative Authority**

**Section A.** The NSYSA Board of Directors shall be governed by the NSYSA Constitution and Bylaws except when these are superseded by those of Washington Youth Soccer.

**Section B.** The NSYSA shall have the authorization from time to time to issue policies or instructions necessary to interpret, clarify, or further define the constitution, bylaws, procedures, and rules.

## **Article 8. Membership**

**Section A.** The membership of the NSYSA shall consist of incorporated and unincorporated organizations engaged in youth soccer within the Association Boundaries (see definition in Article 3, Section B), which agree to be bound by the Constitution, Bylaws, procedures, and rules of the NSYSA and which shall be admitted to membership in accordance with the Bylaws of NSYSA.

## **Article 9. Administration**

**Section A.** The governing authority of the NSYSA shall be vested in the Association Board of Directors.

**Section B.** The Association Executive Board of Directors shall be composed of a President, First Vice-President of Administration, Vice President of Competition, Vice President of Awards and Recognition, Secretary, Treasurer, and Registrar.

**Section C.** The Association Board of Directors shall be composed of the Association Executive Board of Directors, and one representative each from the Clubs which are members of the Association.

## **Article 10. Meetings**

**Section A.** The Annual General Meeting (AGM) of all members of the NSYSA shall be held for the primary purpose of the election of officers and consideration of proposed amendments to this Constitution, and proposed resolutions. The AGM shall be held as provided in Article V of the NSYSA Bylaws.

**Section B.** All other meetings, including but not limited to meetings of the Association Board of Directors, shall be held as provided in Article V of the NSYSA Bylaws.

**Section C.** Voting at all NSYSA meetings shall take place as provided in Article V of the NSYSA Bylaws.

## **Article 11. Parliamentary Authority**

**Section A.** all meetings of the NSYSA shall be conducted using the current edition of "Roberts Rules of Order" as a guide.

## Article 12. Amendments

**Section A.** Proposed changes or amendments to this constitution can only be affected at the annual general meeting (AGM).

**Section B.** such proposed changes or amendments can be made by member clubs or elected officers of this Association and must be submitted in writing to the NSYSA secretary no later than 30 days prior to the NSYSA AGM.

**Section C.** The NSYSA Secretary shall notify each member club at least 30 days prior to the AGM by mailing out such proposed changes or amendments to this Constitution. To be approved, the amendment must pass by a majority vote 3/4 of the Association Board of Directors in attendance at the AGM.

**Section D.** All approved changes or amendments shall be included in the AGM minutes.

## Article 13. Books, Records, and Accounting

**Section A.** The Association shall maintain adequate and correct accounts, books, and records of its business and properties. All such books, records, and accounts shall be kept by the officer directed as responsible. All records shall be open to inspection by the NSYSA board of directors when requested.

**Section B. Dissolution:** Should NSYSA be dissolved, all monetary assets remaining after payment of all debts, shall be turned over to any remaining member clubs which have qualified under Section 501(c)(3) of the United States Internal Revenue Code and shall be divided proportionally to the average number of registered Washington Youth Soccer players over the previous three years. Physical assets shall be held in trust by remaining Member Clubs.



**Northwest Sound Youth Soccer Association**  
**FY Apr 2022 - Mar 2023**  
**Budget Worksheet**

	Total (2021/2022)		Proposed	
	Actual	FY Budget	2022/2023 Budget	
<b>Income</b>				
<b>Game Fees</b>				
Competitive Program	8,190.00	6,030.00	7,600.00	increasing game fee \$1 per game assuming 400 games @\$19 (was \$18)
Recreational Program	5,664.00	6,800.00	6,035.00	assuming 355 games @\$17 (was \$16)
Small Sided Program	6,201.00	7,488.00	6,900.00	assuming 690 games @\$10 (was \$9)
<b>Total Game Fees</b>	<b>\$ 20,055.00</b>	<b>\$ 20,318.00</b>	<b>\$ 20,535.00</b>	
<b>Other Income</b>				
Late Fee/Changing Fee	375.00	0.00	0.00	
RMA-Background Check	525.00	3,600.00	3,600.00	
Small Sided Referees	6,108.13	9,500.00	6,200.00	
TopSoccer	0.00	500.00	500.00	
<b>Total Other Income</b>	<b>\$ 7,008.13</b>	<b>\$ 13,600.00</b>	<b>\$ 10,300.00</b>	
<b>Player Fees</b>				
Competitive Program	19,680.00	15,375.00	17,430.00	increasing player fee \$0.25 per player assuming 840 players @\$20.75 (was \$20.5)
Recreational Program	21,480.25	23,725.00	21,830.00	assuming 1180 players @\$18.5 (was \$18.25)
Small Sided Program	17,430.00	17,500.00	17,955.00	assuming 1995 players @\$9 (was \$8.75)
<b>Total Player Fees</b>	<b>\$ 58,590.25</b>	<b>\$ 56,600.00</b>	<b>\$ 57,215.00</b>	
<b>Tournament Fee</b>				
Recreational Cup	8,700.00	9,000.00	8,700.00	assuming 29 teams @\$300
Soccer to the Maxx	3,910.00	3,335.00	4,080.00	assuming 34 teams @\$120 (was \$115)
<b>Total Tournament Fee</b>	<b>\$ 12,610.00</b>	<b>\$ 12,335.00</b>	<b>\$ 12,780.00</b>	
<b>Total Income</b>	<b>\$ 98,263.38</b>	<b>\$ 102,853.00</b>	<b>\$ 100,830.00</b>	
<b>Gross Profit</b>	<b>\$ 98,263.38</b>	<b>\$ 102,853.00</b>	<b>\$ 100,830.00</b>	
<b>Expenses</b>				
<b>Administrative Exp</b>				
Communication	144.00	150.00	150.00	
D&O/EPL Insurance	822.00	850.00	850.00	
Meetings	0.00	150.00	150.00	
Office Supplies	25.24	100.00	100.00	
Postage/Mail Box	143.86	117.00	150.00	
Software/Website	2,625.00	3,200.00	2,625.00	
Taxes & Fees	172.40	200.00	200.00	
<b>Total Administrative Exp</b>	<b>\$ 3,932.50</b>	<b>\$ 4,767.00</b>	<b>\$ 4,225.00</b>	
<b>Bank Charges &amp; Fees</b>	<b>11.86</b>	<b>0.00</b>	<b>0.00</b>	
<b>Dues/Player Fees - WYS</b>				
Competitive Program	17,556.50	13,875.00	15,540.00	assuming 840 players @\$18.5
Recreational Program	19,126.25	21,125.00	19,175.00	assuming 1180 players @\$16.25
Small Sided Program	14,442.00	14,500.00	14,463.75	assuming 1995 players @\$7.25
<b>Total Dues/Player Fees - WYS</b>	<b>\$ 51,124.75</b>	<b>\$ 49,500.00</b>	<b>\$ 49,178.75</b>	
<b>Other Expenses</b>				
Awards	0.00	1,500.00	1,500.00	
Meals/Travel	0.00	550.00	300.00	
Miscellaneous	75.00	150.00	150.00	
RMA-Background Check	0.00	3,600.00	3,600.00	
Scholarship	1,000.00	1,000.00	1,000.00	
Small Sided Referees	5,957.00	9,500.00	6,200.00	
TopSoccer	0.00	300.00	300.00	

<b>Total Other Expenses</b>	<b>\$ 7,032.00</b>	<b>\$ 16,600.00</b>	<b>\$ 13,050.00</b>
<b>QuickBooks Payments Fees</b>			
Scheduler/Webmaster	21,600.00	21,600.00	21,600.00
<b>Tournament Exp</b>			
<b>Recreational Cup</b>			
Awards	0.00	400.00	600.00
Fields	0.00	425.00	500.00
Miscellaneous	0.00	150.00	150.00
Referee Fees	1,818.02	2,000.00	2,000.00
State Fees	2,900.00	3,000.00	2,900.00
T-Shirts	2,027.18	2,000.00	2,200.00
<b>Total Recreational Cup</b>	<b>\$ 6,745.20</b>	<b>\$ 7,975.00</b>	<b>\$ 8,350.00</b>
<b>Soccer to the Maxx</b>			
Field Sanicans	718.77	300.00	700.00
Referee Fees	525.00	430.00	525.00
T-Shirts	3,089.33	2,500.00	2,755.00
Tournament Expense	0.00	100.00	100.00
<b>Total Soccer to the Maxx</b>	<b>\$ 4,333.10</b>	<b>\$ 3,330.00</b>	<b>\$ 4,080.00</b>
<b>Total Tournament Exp</b>	<b>\$ 11,078.30</b>	<b>\$ 11,305.00</b>	<b>\$ 12,430.00</b>
<b>Total Expenses</b>	<b>\$ 94,779.41</b>	<b>\$ 103,772.00</b>	<b>\$ 100,483.75</b>
<b>Net Operating Income</b>	<b>\$ 3,483.97</b>	<b>-\$ 919.00</b>	<b>\$ 346.25</b>
<b>Net Income</b>	<b>\$ 3,483.97</b>	<b>-\$ 919.00</b>	<b>\$ 346.25</b>

assuming 29 teams @\$100

## 2021 NSYSA Scheduler/Webstaff AGM report

Reported March 28, 2022

COVID-19 continued to impact 2021's NSYSA operations

Of the 1,691 total games scheduled for 2021, 126 were canceled – many winter/spring 2021 games were impacted due to COVID. Fewer were impacted by COVID during the Fall.

Training and conditioning efforts during mid-August into early September were again impacted by high heat and periods of poor air quality, largely caused by smoke from western wildfires across much of western US and Canada.

The Fall rebounded with strong STTM (Soccer To The Max) and Rec Cup participation, demonstrating the pent-up demand for play and the joy from well-organized tournament and bracket opportunities.

This was greatly enabled thanks to thoughtful leadership and Club RTP (Return To Play) protocols related to COVID management and precautions.

NSYSA welcomed StormKing into the Association's family of Clubs.

I worked with Records & Documents committee to develop and refine Code of Conduct agreement

Referee staffing shortage and impacts from a growing global culture of referee abuse was the discussion of many NSYSA Board and on-going "Where's the Referees?" reflections. Ongoing promotion for more officials and better fan behavior continues.

Thank you for the ongoing opportunity to provide Scheduling and Webstaffing on behalf of NSYSA.

Respectively submitted –

Steve Shively,  
NSYSA Scheduler/Webstaff