

Subj: NSYSA Monthly Board Meeting Agenda Date: 05-01-2017

Location: Time:

Seabeck Fire Station #56 6:30-9:00

6470 Seabeck Hwy NW Bremerton, WA 98312

In Attendance NSYSA Board:

President - Louie Bond Registrar - Darcy Buell
VP of Admin - Val Corden Treasurer - Steve Vonheeder
Competition - Bob Bjornemo Secretary - Kent Hassebrock

VP of Awards and Recog - Melissa Fabrega

**Club Representatives:** 

BIYSC - John Thornton

BSC - Shannon Bayne

CKSC - Dawn Byron

JCSC - Jenifer Herbig

NKSC - Laura Alikpala

NMYSC - Steve Kenyon

SKSC - Jim White

TSC - Vicky Webb

KAFC - Teneka Morley-Short

**Committee Representatives** 

NSYSA Discipline - Bob Bjornemo Recreation Cup - Bob Bjornemo Soccer to the Maxx - Kathie Thoma NSYSA Scholarship - Darcy Buell Operations Committee - Dawn Byron Others in Attendance

Steve Shively - NSYSA Scheduler Guests -

- 1. Roll Call
  - \* NSYSA Board
  - \* Club Representatives
  - \* Guest Introductions
- 2. Communications
- 3. Approval of Minutes
  - \* 03-06-2017 and 03-27-2017 minutes



E. RegistrarF. Treasurer

G. Secretary

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- 4. Officer's Reports
  - A. President
  - B. VP of Administration
  - C. VP of Award and Recognition
  - D. Competition
- 5. NSYSA Scheduler
- 6. NSYSA Website Administrator
- 7. Committee Reports
  - A. NSYSA Development Committee
  - B. NSYSA Discipline Committee
  - C. Recreational Cup Committee
  - D. NSYSA Scholarship Committee
- 8. Club Reports
  - A. BIFC
  - B. BSC
  - C. CKSC
  - D. JCSC
  - E. KAFC

- F. NKSC
- G. NMYSC
- H. SKSC
- I. TSC

- 9. Unfinished Business
- 10. New Business
- 11. Good of the Game
- 12. Adjournment



Subj: NSYSA Monthly Board Meeting Minutes

Date: 03-06-2017

#### Location:

Seabeck Fire Station #56 6470 Seabeck Hwy NE Bremerton, WA 98312

### In Attendance

#### **NSYSA Board:**

President - Louie Bond - Excused VP of Admin - Val Corden - Present Competition - Bob Bjornemo - Present VP of Awards - Darcy Buell - Present Registrar - Liming McMillian - Present Treasurer - Steve Vonheeder - Present Secretary - Kent Hassebrock - Present

### **Club Representatives:**

BIYSC - John Thornton - Present
BSC - Shannon Bayne - Present
CKSC - Dawn Byron - Present
JCSC - Jennifer Herbig - Present
KAFC - Teneka Morley-Short - Present

NKSC - Laurie Alikpala - Absent NMYSC - Roland Wilson - Excused SKSC - Jim White - Excused TSC - Vicky Webb - Present

### **Committee Representatives**

NSYSA Discipline - Bob Bjornemo - Present Recreation Cup - Bob Bjornemo - Present Soccer to the Maxx - Kathie Thoma - Excused Scholarship - Darcy Buell - Present

#### Others in Attendance

NSYSA Scheduler - Steve Shively - Present Records Retention - Darcy Buell - Present

## 1. Called to order at 6:40:pm

- \* Roll Call As noted above.
  - \* NKSC was not present and will incure the \$50.00 fine for missing the meeting without notice.



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- 2. Communications
  - \* To Treasurer, Steve Vonheeder
    - \* Deposit information
      - \* 2/27/2017
        - \* \$14,902.00
          - \* RMA refund from WYS \$190.00
          - \* JCSC invoice 16-021 \$972.00
          - \* TSC invoice 16-041 \$13,740
      - \* 1/18/2017
        - \* SKSC invoice 16-040 \$10,983.10
      - \* 3/6/2017
        - \* SKSC invoice 17-005 \$776.00
  - \* To President, Louie Bond
    - \* No Communications
- 3. Approval of February Minutes

#### Motion:

Approve February minutes as amended - Steve Vonheeder Second: John Thornton 12 Approve, 0 Oppose, 0 Abstain



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4. Officers Reports

President

\* No Report

### VP of Admin

- \* Working on email vote.
- \* Heard that some boards are changing positions. Please have every club email any changes. Just send your current board members via email to Val.

### **VP** of Competition

\* See report at end of the minutes

## VP of Award and Recognition

\* No Report

### Registrar

\* No Report

### Treasurer

- \* Most of unpaid bills are for KPSRA.

  Non profit refill is due in April. He will file the 990 by May 15th
- \* See report emailed 3/6

#### Secretary

\* No Report

#### NSYSA Website Administrator

\* Begun records retention process. Called the users down to who has logged in the last 7 years. Went from 30K matches down to 7k matches which is the last 3 years. If coaches have not logged in, they risk being deleted and the registrar will not be able find them to assign them to teams. They also will have RMA history deleted. If you haven't logged in, or lost the access the user needs to sign the agreement.

End of Officer's Reports



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-06-2017

- 5. Committee reports
  - \* NSYSA Development Committee
    - \* No report
    - \* Bob indicates that multiple clubs with have camps this summer.
  - \* NSYSA Discipline Committee (as reported by Bob Bjornemo)
    - \* No report
  - \* Rec Committee (as reported by Bob Bjornemo)
    - \* Still looking at moving the games earlier in the season due to weather issues.
  - \* Scholarship committee (as reported by Darcy Buell)
    - \* No Report
  - \* Operations Committee (as reported by Dawn Byron)
    - \* Met with clubs to discuss items.
    - \* Discussion about spring soccer, but clubs were not in a position to do that.
    - \* Discussed Facilitator to run the scheduling meeting
    - \* Discussion about adding a JR high bracket. A 14/15 junior high bracket.
    - \* Season length. Lots of discussion. Decided on 10 week season. Discussion on removing Soccer to the Maxx from the middle of the season. It was approved to remove the STTM from the middle of the season. SKSC and BIYSC were asked if they wanted to piggy back the STTM on to their jamborees but the clubs were not in a position to do that due to the applications already being sent to the state.
    - \* SKSC volunteered to take all the clubs questions for coaches FAQ and develop a page to hand out. The document would be available at the April 12 meeting.
    - \* Clubs in agreement with the goal sizes, field sizes, and box sizes.
    - \* Crossing the build out line on a goal kick was defined and clarified.
    - \* Field maps showing size and markings will be brought to the next meeting by each club. Bob says the state has these maps available.
  - \* Soccer to the Maxx committee (as reported by Kathie Thoma)
    - \* No Report

End of committee Reports



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-06-2017

### 6. Club Reports

- \* BIYSC
  - \* BU19 won Presidents Cup
  - \* HS boys tryouts complete
  - \* Ballen will stay until the end of April. VP of Comp and Liming will be trained as the scheduler.

### \* BSC

- \* Emailed VP of Comp board change
- \* Midori Leplat is the new Secretary
- \* Harmonie Carter is the new webmaster.
- \* New fields director Aaron Waley

#### \* CKSC

\* No Report

### \* JCSC

- \* Started spring league last week with Sequim. Question about insurance. Some confusion. If kids are registered in the fall, are they covered the whole year. Bob says that only if they are playing a WYS soccer league. If it is not a WYS sanctioned event, they would not be covered. Sequim typically aligns with US Soccer. The WYS players would not carry their insurance over to US Soccer
- \* AGM will be Thursday March 9th. Probably 100% board turn over.

#### \* KAFC

- \* HS boys tryouts. 4 HS teams.
- \* Kitsap Alliance Jrs registration is open.
- \* BU00 was a finalist in Presidents Cup
- \* Footsul tournament is May 27-29 at the Fairgrounds. Registration will open soon.
- \* The rest of the tryout dates will be announced next week, the week of 13th.

#### \* NKSC

\* No Report



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- 6. Club Reports
  - \* NMYSC
    - \* No Report
  - \* SKSC
    - \* New President
      - \* VP will sign every check with one of the two russells
      - \* SK Jamboree will be in August, paperwork is filed
      - \* Bob asked about the return of the Kitsap Kickoff
  - \* TSC
    - \* Are we going to have a raise of fees from the State.
    - \* 21 registered for the TSC soccer camp in the summer
    - \* Micro was discussed at the board meeting about going in house.
    - \* Question about insurance and using OSC. Val said to send the address to her and she would take care of it.
  - \*\* End of Club Reports



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### 7. Unfinished Business

- \* Voting via email
  - \* Roberts Rule of Order does cover email voting. Bob says there are times that it could be usable. There are times something could be handled between meetings that would need to wait until the next meeting. CKSC says that the reason we do it the way we do it with NSYSA meeting first Monday, then the clubs can take the information back to their board and discuss then at the next NSYSA meeting the voting can be conducted. CKSC brought up only that the listed on the website club rep would be sent the email. Not the alternate rep.
  - \* Discussion about the percentage of required to approve the vote. 5 clubs and 4 board members need to agree as a quorum to pass the vote.



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-06-2017

- 8. New Business
  - \* 2017 AGM
    - \* Scheduled the AGM in March. March 27th. There will be no meeting in April.
  - \* KPSRA
    - \* Please send in payment. KPSRA doesn't send out invoice, they want clubs to look at arbiter to determine what is owed.
    - \* The contract doesn't state that invoices will be sent. If clubs don't log into Arbiter and request an invoice, there will be a administrative fee of 10%. The clubs already pay a 7% administrative fee and feel that should cover the invoice admin fee.
    - \* The contract states that clubs will look at Arbiter to get their amount owed.
    - \* Some treasurers were not getting emails, some didn't have access to Arbiter.
    - \* Discussion about opening contract negotiation with KPSRA regarding some of the current issue.
    - \* What does the 7% admin fee cover? Need to get clarification of that.
    - \* Bob is going to contact KPSRA to request communication be opened between KPSRA and the clubs.
  - \* Darcy asked KPSRA if they would take an active role of recruitment along with NSYSA, and they said they would definitely recruit as they are always looking for new referees. NSYSA feels that KPSRA should advertise for needing referees. Club would advertise they have a clinic and KPSRA would run the training.
  - \* Officers at the AGM for election are:
    - \* VP of Admin
    - \* VP of Awards
    - \* Registrar
- 9. Good of the Game
  - \* Nothing
- 10. Adjourned 8:32

Date: 03 October 2016

I hope the New Year has brought us all a bit of a rest after the hectic events of the 2016 Fall Soccer Season. Mother Nature sent many obstacles and we did well at overcoming many of them. But, the events also introduced a need to solve some others. Here is some thoughts of how I feel we must move forward.

- \* Attached is a matrix of the analysis of Fall Season Recreational Results.
  - \* I have grouped both divisions into a single compiled list.
  - \* I then did a calculation for a "Weighted Value" of +5 for teams with 5 or more games won.
  - \* Then adding the "Weighted Value" to the value of the goal differential, I created a "Scheduling Score.
  - \* I then redistributed the teams based on their "Scheduling Score."
- \* My intentions are to use this process to create a schedule matrix using "Cross Over" bracketing to pair like teams for the majority of games.
  - \* It will be very important that Registrars enter all teams with the rollover WYS team numbers, unless the criteria for a new number is met.
- \* I hope to create a better matrix of scheduling which is not dependent of geographical positioning. But rather competitive play.
- \* I am also continuing to rewrite the Operating procedure removing all administrative language and including into one document that will be used universally for both Small and Full Sided games.
  - \* The language specific to play of each League will be contained within individual documents as Enclosures of the main body of the Operating Document.
  - \* Additional documents such as the following will become appendages of this same document:
    - \* Fields sizes
    - \* Foul weather action
    - \* Disciplinary
    - \* Mercy Rule
    - \* Players, Parents, Spectator, and Coaches/Staff Codes of Conduct
    - \* Guidance for heading the ball
- \* The Club Presidents have taken responsibility for the writing of the Small Sided Appendix. I am asking for a draft copy be made available by the NSYSA-AGM so that it may be presented and approved in May. It is critical that we are able to provide a current document to the Clubs to begin coaches training in advance of starting practices.
- \* Will the Club Presidents also take responsibility of writing the Full Sided Appendix? The same deadlines as above are relevant.
- \* I have been in contact with WYS and there are some changes coming down for this year. Some of those known are as follows:
  - \* No heading for ages 12 and younger, regardless of competition level. This is a birth age condition, i.e. U13.
  - \* The "Build Out Line" will be extended to U12 play.
  - \* No punting for U12 and below.
- \* I would also like to extend my annual plea. We need referees at the Small Sided and Full Sided game. I ask Clubs to be proactive in soliciting/encouraging members to become those referees.
  - \* Classes in early Spring will allow the referees to participate in Spring/Summer tournaments. Working with seasoned referees and having the opportunity to receive mentoring and experience.
  - \* As well local tournaments will need more referees than is often not available
    - \* Island Cup
    - \* Dungeness Cup.
    - \* SK Tournament

- \* I would like to have discussion regarding the mitigation of the late season field closures and rain out dilemma. I have several proposals to offer as mitigation and would like to have input.
  - \* Starting earlier is a possibility, but I think vacations and other late summer events would deem this a non-starter.
  - \* A ten week schedule in 8 weeks.
  - \* Reduce the numbers of games to 8
  - \* Sunday games must become an expectation
- \* Soccer to the Maxx Chairwoman, Kathie Thoma, would like to talk about changes to the tournament. Move it up, include more age groups, ???? are all on the table.
- \* Rec Cup does also need some discussion. Earlier scheduling of round-robin play would allow for mitigation to late season weather and field closure.
- \* I have asked the Clubs to help me find an Administrator for TOP Soccer. NSYSA's commitment to our Special Needs community is being neglected. I need support. Please solicit your Club members for interested parties.
- \* I have also spoken with WYS personnel with regard to RMA verification of individuals 18 years of age and younger. They are implementing a process very close to what we used last year. We are monitoring this new process and will share news as it is presented.
- \* Finally the topic of Spring soccer is still out there and needs conversation. I am thinking Co-Ed, 9v9, Small fields, 6 8 weeks, and large roster numbers to allow for playing games while others miss games.
  - \* The question is do we have fields
  - \* Do Clubs register players
  - \* Can we Co-mingle players from many Clubs
  - \* What role does NSYSA play
  - \* Volunteer referees or KPSRA

Congratulations for many of the Teams involved in WYS Founders Cup Play:

BU11 BIFC Blue B06

BU13 BIFC Blue B04

GU14 BIFC Blue G03

Next weekend will bring teams to competition to finalize WYS Presidents Cup and WYS Championship Cup. Best of luck to all that will be participating in those tournaments.

Washington State and WYS will be hosting Region Cup play at 60 Acres Soccer Complex in Redmond area this summer. Winners of this weekend's matches will be playing in that tournament for the opportunity to travel to National Finals.



Subj: NSYSA Monthly Board Meeting

#### Location:

Silverdale Lutheran Church 11701 Ridgepoint NW Silverdale, WA 98311

## In Attendance

## **NSYSA Board:**

President - Louie Bond - Present VP of Admin - Val Corden - Present Competition - Bob Bjornemo - Present VP of Awards - Melissa Fabrega - Present

### **Club Representatives:**

BIYSC - John Thornton - Present BSC - Shannon Bayne - Present CKSC - Dawn Byron - Excused JCSC - Jennifer Herbig - Present KAFC - Teneka Morley-Short - Excused

### **Committee Representatives**

NSYSA Discipline - Bob Bjornemo - Present Recreation Cup - Bob Bjornemo - Present Soccer to the Maxx - Kathie Thoma - Excused Scholarship - Darcy Buell - Present Development - Ian McCallum

1. Called to order at 7:23pm \* Roll Call - As noted above.

KAFC emailed that they would not be present.

2. Approval of minutes for March 2017\* To be done in May

Registrar - Darcy Buell - Present Treasurer - Steve Vonheeder - Present Secretary - Kent Hassebrock - Present

Date: 03-27-2017

NKSC - Scott Keyser - Present NMYSC - Steve Kenyon - Present SKSC - Jim White - Present TSC - Susie McGill - Present

#### Others in Attendance

NSYSA Scheduler - Steve Shively - Present GUEST: Melissa Fabrega, Don Connell, Ian McCallum, Jessica Keyser, Alane Basco Yu



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

- 3. Communications
  - \* To Treasurer:
    - \* Business Renewal
- 4. Officers Reports

President

\* Nothing to report

## VP of Admin

\* Nothing to report

### VP of Comp

\* Clubs need to make sure the small sided referee payment schedule is accurate on the website. Clubs that retain the assignment create a problem when it comes to paying their referees. Will need to talk about small sided referee training. Which clubs need help and who is going to do it themselves.

### VP of Awards and Recognition:

\* Nothing to report

### Registrar:

\* Some clubs have online registration open currently.

#### Treasurer

\* No report

### Secretary

\* No Report

## NSYSA Website Administrator

\* No Report

\* End of Officer's reports



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

- 5. Committee reports
  - \* Development Committee(as reported by Ian McCollum)
    - \* Committee has been dissolved.
  - \* NSYSA Discipline Committee (as reported by Bob Bjornemo)
    - \* Asked Lloyd Hansen if he would like to join the committee and he said he would like to. Val and Bob will talk to the existing members to see if they are continuing.
  - \* Rec Cup Committee (as reported by Bob Bjornemo)
    - \* Please go back to your clubs and find out if they prefer the later season games or play games on Sundays.
  - \* Scholarship committee (as reported by Darcy Buell)
    - \* No scholarship requests were received. We started a couple years ago to give out \$350.00 to each a male and female senior with ties to soccer, either a player or referee. The deadline for submittals is April 1st of each year. This year we are extending the deadline to April 20.
  - \* Soccer to the Maxx committee (as reported by Kathie Thoma)
    - \* No Report

End of committee Reports



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

- 6. Club Reports
  - \* BIYSC
    - \* Four teams playing President's Cup
    - \* Ten teams playing NPSL Spring League
    - \* Over 200 players for the Spring Recreational League
  - \* BSC
    - \* Full board, no vacancies
  - \* CKSC
    - \* Registation is open.
    - \* Will lose the bus barn field for the next two or three years for practice.
  - \* JCSC
    - \* Had AGM and voted in new president, VP, and Registrar
  - \* KAFC
    - \* Excused
  - \* NKSC
    - \* April 1st Comp registration will open.
    - \* Some of the coaches on the comp side are looking at the SSUL and tryouts will be April 24th.
    - \* Question about if tryouts need to wait for KAFC tryouts. Louie said he recommends it, we have done that in the past. Request waiting past the first day.



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

- 6. Club Reports (continued)
  - \* NMYSC
    - \* Are clubs using Affinity or Bonzi for registration. Most clubs use Bonzi. Not sure if any NSYSA clubs are using Affinity.
    - \* Contacts for reimbursement? Not sure what the board is asking.

      Sometimes clubs will do something that is for the good of the association, which the association would repay. All NSYSA reimbursement would flow through the association Treasurer. KPSRA would be the contact for reimbursement for referee overpayment.
    - \* Going to try to have a U16 select team. Can players who tryout and do not make the team, can they return to REC? Yes. You can return to the REC division if you are not selected to a select team. If players are playing Winter, they can play REC in the Fall. The rule is that you have to register for REC first. You can only have 3 Select Players on a REC team.
  - \* SKSC
    - \* Nothing to report
  - \* TSC
    - \* Registration opens on April 15th.
    - \* Tryouts in May

End of Club Reports



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

- 7. Unfinished Business
  - \* Electronic Voting.
    - \* Val will send the requirements.
      - \* No new business can be voted on
      - \* When to have a vote? When the president is not available to make a change before
    - \* Motion: Darcy

To accept the electronic vote with amendments

Second: John Thornton

All approve, 0 Opposed, 0 Abstain

Guidance is provided at the end of these minutes

- 7. Unfinished Business
  - \* Electronic Voting.
    - \* Val will send the requirements.
      - \* No new business can be voted on
      - \* When to have a vote? When the president is not available to make a change before
    - \* Motion: Darcy

To accept the electronic vote with amendments

Second: John Thornton

All approve, 0 Opposed, 0 Abstain

- 8. New Business
  - \* Nothing
- 10. Good of the Game
  - \* Nothing
- 11. Adjourned 8:05



Subj: NSYSA Monthly Board Meeting Minutes Date: 03-27-2017

Electronic Communication and Voting Board Members may use electroic transmissions to execute business, written consents and voting, provided that the transmission provides sufficient information to determine the sender's identity.

Such electronic business may include:

- A. Discussion: Voting Members may engage in discussion:
- (a) Either preceding or following a motion; (b) Must follow the same email thread; (c) Other emails should not follow the thread; (d) Should be a minimum of two days, unless unanimously agreed to in the thread; (e) Discussion time may be extended by a simple majority vote of all board members.

#### B. Motions:

(a) A voting Board Member must make an actual motion, including a suggested discussion time frame; (b) The motion must be seconded by another Voting Member; (c) The President or mover of the motion shall send a summary of points and a reminder of the motion on the table after one (1) day; (d) This should be repeated again within 24 hours of the end of the discussion period if the discussion period is more than three (3) days.

#### C. Voting:

- (a) The President, Secretary, or mover of the motion circulates a new email with a new subject. The subject should say "Motion: [topic] vote by [date and time]." (b) The voting period shall be no less than 24 hours and no more than seven (7) days. (c) A quorum of voting members must be available and vote within the voting period (d) Voting members vote by directly responding to the message indicating "Yes", "No", or "Abstain".
- D. When to have a vote:
- (a) When the President is not available to make a change before the next board meeting or to complete unfinished business. (b) No New business can be brought up electronically.
- (c) Unanimous vote of 100% or a new email thread will have to be started.

### NSYSA Scheduler / Web staff report for April 2017

## Plenty of President's Cup match scheduling

2017 already has 207 Comp level matches scheduled for this year. Mostly Winter / Spring Leagues and President's Cup play. KAFC is the most active with BIFC also adding new matches to the schedule.

### Club Scheduler Transitions

End of spring play brings transitions to scheduling roles and responsibilities at two clubs. Thanks to Hedim Ramirez of KAFC and Ballan Campeau of BIYSC. Their big shoes will be filled by Cameron MacDonald and Liming McMillan respectively. Tens of thousands of matches have been scheduled due to the efforts of Hedim and Ballan. Many at odd hours or in response to flooded fields or delayed away teams. NSYSA, KPSRA and their clubs are grateful for their great work. Thank you!

## Records Retention Progress Continues

Efforts continue to safely and correctly archive then reduce scores of digital records contained on the NSYSAsoccer.org system site. Thanks to the recently passed Board policy, the targets for reduction are well identified. The task of carefully archiving, and verifying each data base before and after records reductions is a time-consuming task.

Highlights of recent records "thinning" include:

| Description        | Last Active                 | Comments  |
|--------------------|-----------------------------|---|
| Accounting (Money) | 15 January<br>Minus 7 Years | 6277 entries deleted (through 1/14/2010, reduced section size by 54.96%       |
| Audit<br>(Money)   | 15 January<br>Minus 7 Year  | System upgraded so that only 12-months audit trail is maintained in RidgeStar |
| Coach Reports      | 15 January<br>Minus 3 Years | 31047 entries deleted (through 1/14/2014), reduced sector size by 62.39%      |
| Mail               | 15 January<br>Minus 1 Year  | deleted 29,357 items on 1/14/2016, reduced sector size by 96.07%              |
| Match Results      | 15 January<br>Minus 3 Years | deleted 26,251 match results on 1/14/2013, reduced sector size by 91.24%      |

## System Upgrades = Growing Pains for Some Users

Board addition of non-logged on users being required to acknowledge ethics and "Play Fair" principals prior to accessing NSYSAsoccer.org schedules and related site sections has resulted in some comments. Upgrades by RidgeStar to current operating platform resulted in legacy User names to being – just that – the users name, versus initials + a system generated index number, are causing some legacy users to require to update their browser saved access ID's.

Otherwise new system features are working well and serving NSYSA's needs as desired.

Respectively submitted -

Steve Shively, NSYSA Scheduler / Webstaff

"Soccer is simple, but it is difficult to play simple." - Johan Cruijff