



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

NSYSA February 3, 2014 Board meeting

Meeting Materials Packet

Updated as of 1/31/2014

(New materials will be added and indicated here as they are provided up to 48 hours prior to board meeting)

<u>Item</u>	<u>Page</u>
I. AGENDA NSYSA Board meeting, Date: 03 February 2014	2
II. DRAFT NSYSA Board meeting Minutes, Date: 01 January 2014	4
III. APPROVED NSYSA Board Minutes, Date 02 December, 2013	9
IV. Code of Conducts included for review and comment	13
V. Scheduler & Webmaster Report	16

Subj: **NSYSA Board meeting Agenda.**

Date: 03 February 2014

Location: Station 41 - Meadowdale
7600 Old Military Road NE
Bremerton, WA 98311

Time: 6:00 to 9:00

1. Roll Call
 - a. NSYSA Board
 - b. Club representatives
 - c. Guest introduction
2. Minutes reviewed and approval
3. Communications
 - a. PAYSC Scheduling Fee - \$450
 - b. NMYSC Scheduling Fee - \$720
 - c. NMYSC Soccer to the Maxx - \$350
 - d. PAYSC Mailing Address Clarification:
PAYSC
Po Box 2114
Port Angeles, WA 98362
4. Officers Reports
NSYSA President - NSYSA Vice President of Administration – NSYSA Treasurer
NSYSA Vice President of Awards and Recognition - NSYSA Competition
NSYSA Secretary - NSYSA Registrar – NSYSA Scheduler
5. Committee Reports
 - a. Soccer to the Maxx
 - b. Recreation Cup
 - c. NSYSA Development Committee
 - d. NSYSA Discipline Committee
 - e. Referee Contract Negotiation Committee
 - f. Code of Conduct
 - g. Operating Procedures
 - h. Small Sided Ref Pay
6. NSYSA Site Administrator / Scheduler Report
7. KPSRA Report.
8. Club Reports – See Addendum
BIFC – BSC – CKSC – JCSC – NKSC – NMYSC – SKSC – TSC – WSFC

9. Unfinished Business
10. New Business
11. Good of the Game
12. Adjournment



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Board meeting Minutes
Location: Poulsbo Fire Station
911 NE Liberty Rd
Poulsbo, WA 98370

Date: 01 January 2014

In Attendance:



Louie Bond – NSYSA President
Bob Bjornemo – NSYSA VP of Comp
Vacant - NSYSA Secretary
Darcy Buell – NSYSA VP of Awards
and Recognition



Liming McMillan – NSYSA - Registrar
Paul Aussendorf – NSYSA Treasurer
Vacant – NSYSA VP of Administration

Club Representatives:



Craig Heisinger – BIYSC Representative
Dawn Byron – CKSC Representative
Joel Galbrath – NMYSC Representative
Susan Prince – SKSC Representative
Brian Holloway – WSFC Representative



Steve Vonheeder – BSC Representative
Val Corden – JCSC Representative
Rod Green – NKSC Representative
Vicky Webb – TSC Representative

Committee Representatives:



Dick Mohrmann - NSYSA Discipline
Doug Marxen – Recreation Cup
Vacant – Soccer to the Maxx

In Attendance:



Steve Shively – NSYSA Scheduler
Kent Hassebrock - SKSC
Brad Wiggins – KPSRA Representative
Brian Yarborough - KPSRA Representative

1. Roll Call Time: 6:30 PM
 - a. As noted
2. Minutes reviewed and approval – Approved with comments
3. Communications
 - a. \$600.00 From BSC - Rec Cup
 - b. \$2833.6 From NKSC – Rec Cup, Soccer to the Maxx, Scheduling Fee
 - c. November Kitsap Bank Statement
 - d. \$1165.00 From JCSC – Soccer to the Maxx, Scheduling Fee
 - e. WA State Employment Security Dept. Tax Rate Notice
 - f. \$4298.00 From SKSC – Scheduling Fee, Soccer to the Maxx, Rec Cup
 - g. Dept. of L&I – Certificate of Coverage



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

- h. Pkg. From WSA for NSYSA President
- i. Dept. of L&I – Information Packet
- j. Dept. of Social & Health Svc. – Introduction of New Hire
- k. \$3700.00 From TSC – Rec Cup Fees
- l. \$300 From OSSC –Contribution for Top Soccer
- m. Dept. of L&I – Rate Notice
- n. December Kitsap Bank Statement

4. Officers Reports

NSYSA President

- President will be becoming the Association representative to the State SOC Board. NSYSA President will represent the entire District IV community
- Attending a player fee working group on 25 January
 - Considering a flat fee
 - RMA costs for 2014
 - Liming asked to question cost for In House player fee
 - WA Youth Soccer Educational Sessions Jan. 25 - Nonprofit Basics & Financial Controls, Redmond WA
- President suggested that Clubs that do not have a position for Awards a& Recognition position should consider appointing one as a sole function or collateral position
- Reported progress of WSFC discussion with Puma, Crush, TSC, CKSC, and Gig Harbor
- There appears to be a great deal of support for bringing teams and programs together to improve the quality at all levels and the overall soccer environment in Kitsap and Gig Harbor

NSYSA Treasurer

- Acknowledge receipt of several checks
- Reported Year End report was ready but must be modified to reflect receipt of checks from January meeting for 2013
- Reimbursement of \$1000 to CKSC for overpayment
- Ongoing communication with Dept. of L&I regarding start up issues and costs
- Budget draft will be presented at February meeting for approval at AGM
- Current Treasurer will resign position following 2014 AGM

NSYSA VP of Awards

- Presented medals for 1st & 2nd place for each age group and gender
- Noted no submittal for Recognition awards for End of Year awards have yet been received



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

NSYSA Competition

- Referee clinics will be presented in areas of the Association:
 - North – NKSC/BIYSC/JCSC Sponsor (June)
 - South – BSC/NMYSC/SKSC Sponsor (July)
 - Central – TSC/CKSC/WSFC Sponsor (August)
 - An additional clinic may be presented in Sequim prior to Dungeness Cup
 - Possibly a clinic prior to the Island Cup
- Small Sided Referee clinics will be presented in areas of the Association During July / August
- All referee training opportunities need scheduling and placed on the Association calendar
- How to Become a USSF Certified Soccer Referee – Full Sided
<http://www.wareferees.org/Registration/HowToBecomeAReferee.aspx>
- How to Become a Soccer Referee – Small Sided
<http://www.nsysasoccer.org/display?action=display&key=423>
- Site Administer has improved coaches reporting process with notifications going to personal emails vice web address
- Sportsmanship reporting has been approved for Fall 2014
- Team notification email will go to personal email for schedule notification and other team messages

NSYSA Secretary

- Reported Communications
- Position open – Soliciting candidates
- Requested all Clubs review current Board positions and send updates for new electees and individuals no longer affiliated to positions identified

NSYSA Web Site Administrator

- Report contained in electronic document package for this month
- Reviewing old documents and District IV documents that no longer have relevancy to the web site
- Progressing a process to archiving documents

5. Committee Reports

- Development Committee
- Soccer to the Maxx
- Recreation Cup
- NSYSA Discipline Committee
- Small Sided Ref Pay



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

- Operating Procedures – Report ready to be presented at March meeting for approval at the AGM. Louie Bond Lloyd Hansen Co-Chair
 - Best Practices – Common development of Codes of Conduct with all clubs using the same document
 - Full Sided Referee Contract renewal – Contract ends in January 2014.
 - WSFC – SKSC – JCSC committee. KPSRA has not responded to request to meet as yet
 - WYS – SOC Representative.
 - WYS – Rec Committee Doug Marxen & Bob Bjornemo representative.
6. KPSRA Report
- Representative has not yet been identified
 - Modifications to the referee website will enable defined team representative to see games and referee assignments
 - Working to improve misconduct reporting
 - Working on a method of score reporting
7. Club Reports –
- CKSC
 - AGM complete
 - GU13 advanced
 - BISC
 - Ian McCullum has become new BIHS head coach
 - AGM complete
 - BSC
 - Board position turn over in progress
 - GU13 progressing after successful Fall season
 - NKSC
 - AGM complete
 - Committee forming to resurrect Viking Cup
 - Awards & Recognition
 - MMYSC
 - AGM complete
 - Board position turn over in progress
 - SKSC
 - AGM complete
 - Some Board positions have changed
 - ✚ VP of Competition
 - ✚ Treasurer



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

- TSC
 - Board appreciation dinner January 9
 - Awards & Recognition January 26
- WSFC
 - BU15 has moved to Div. I
 - BU14 has moved to Div. II
 - WSFC Men's team tryouts in February
 - AGM complete and transitions in progress
- 8. Unfinished Business – None
 - Operating Procedure
 - Codes of Conduct
- 9. New Business
 - NSYSA – AGM March 24th
 - Volunteers needed to fill VP of Admin, Secretary, & Treasurer
- 10. Good of the Game
 - Rec Cup Results
- Congratulation to all of our teams that played in the 2013 Sports Authority Washington Youth Soccer Recreational Cup Semi-finals. The following teams made it to the Finals:
 - BU13 BIFC Bulldogs
 - BU16 NK Adrenalin
 - BU19 CK Firehawks
 - GU13 Tracyton Havoc
 - GU15 Tracyton Tigers
- A Special Congratulation goes out to the 2013 Sports Authority Washington Youth Soccer Recreational Cup GU13 Champions Tracyton Havoc!
- 11. Adjournment Time: 8:57 PM



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Board meeting Minutes
Location: NK Fire Station
911 Ne Liberty Rd, Poulsbo

Date: 02 December 2013

In Attendance:



Louie Bond – NSYSA President
Bob Bjornemo – NSYSA VP of Comp
Vacant - NSYSA Secretary
Darcy Buell – NSYSA VP of Awards
and Recognition



Liming McMillan – NSYSA - Registrar
Paul Aussendorf – NSYSA Treasurer
Vacant – NSYSA VP of Administration

Club Representatives:



Craig Heisinger – BIYSC Representative
Dawn Byron – CKSC Representative
Absent – NMYSC Representative
Susan Prince – SKSC Representative
Brian Holloway – WSFC Representative



Steve Vonheeder – BSC Representative
Val Corden – JCSC Representative
Rod Green – NKSC Representative
Lloyd Hansen – TSC Representative

Committee Representatives:



Dick Mohrmann - NSYSA Discipline
Doug Marxen – Recreation Cup
Vacant – Soccer to the Maxx

In Attendance:



Steve Shively – NSYSA Scheduler
Kent Hassebrock - SKSC
Vacant – KPSRA Representative

1. Roll Call Time: 6:30 PM
 - a. As noted
2. Minutes reviewed and approval – Approved with comments
3. Communications
 - Port Angeles Soccer Club
 - \$600.00 Rec Cup fees
 - Received October Bank Statement
 - Received Washington State Business License Determination
 - Received Washington State Business License
 - Received Washington State Department of Revenue information sheet



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

4. Officers Reports

NSYSA President

- President reported he will be assuming the position previously held by Kasey O'Leary on the WSA SOC Board
- President presented limited discussion regarding matter handled by SKSC with great professional care
- Presented short discussion regarding club charges & credits related to Association actions
- Attended a meeting with WSFC members to discuss a Centralized reorganization of area soccer
- Waiting final club submittal of necessary paperwork to forward 501-C3 recognition

NSYSA Treasurer

- Acknowledge receipt of several checks for scheduling fees and player fees.
- Treasurer will review Rec Cup and Soccer to the Maxx registration for clubs to be sure all Clubs have been charged and credited
- Treasurer will work with individuals to understand billing process for Association
- Reviewing monies distribution for funds at the time of reorganization
- Reviewing monies distribution received from District IV upon dissolving

NSYSA Competition

- Reported success being found by web master and Ridgestarr to create an effective coach report monitoring / reminder process
- Reviewed Competition end of year review
- Tracyton GU10 did not go to Bainbridge Island and forfeited game. Request a \$100 fine and \$20 referee fee be assessed
- Referee clinics will be presented in areas of the Association:
 - North – NKSC/BIYSC/JCSC coordinator (June)
 - South – BSC/NMYSC/SKSC coordinator (July)
 - Central – TSC/CKSC/WSFC coordinator (August)
 - An additional clinic may be presented in Sequim prior to Dungeness Cup
 - Possibly a clinic prior to the Island Cup



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

NSYSA Secretary

- Reported Communications

NSYSA VP of Awards

- Presented proposal for medals for 1st & 2nd place positions for Rec Play
- 14 Divisions GU & BU
- Requesting submittal for People of the Year awards to follow up to State awards
- Discussion of development for Standards of expectation

5. Committee Reports

- Development Committee requests all Clubs to identify representative to committee
- Soccer to the Maxx – Question if all clubs have been billed for registration and paid
Request to review costs for tournament
Sue Pendt requested reimbursement for Flowers for Maxxine Burnes
- Recreation Cup - Question if all clubs have been billed for registration and paid
- NSYSA Discipline Committee – See attached report
- Small Sided Ref Pay
- Awaiting finalization of costs to allow Bainbridge Island to forward pay
- Operating Procedures – Report ready to be presented at January meeting for ready at the AGM. Louie Bond Lloyd Hansen Co-Chair
- Best Practices – Common development of Codes of Conduct with all clubs using the same document
- Full Sided Referee Contract renewal – Contract ends in January 2014.
- WSFC – SKSC – JCSC committee. KPSRA has not responded to request to meet as yet
- WYS – SOC Representative. TSC Lloyd Hansen possible representative
- WYS – Rec Committee Doug Marxen – Bob Bjornemo representative.

6. KPSRA Report

- Representative has not yet been identified

7. Club Reports –

- CKSC



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

- o AGM will occur in December
 - SKSC
 - o AGM 12/5
 - o Requested NSYSA Rep to provide neutral voting monitor
 - BISC
 - o AGM this month
 - BSC
 - o AGM November
 - o 7 of 9 Board positions filled
 - NKSC
 - o AGM & retreat scheduled
8. Unfinished Business - None
9. New Business
10. Good of the Game
- Rec Cup Results
11. Adjournment

Time: 8:45 PM

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X



Bob Bjornemop
Secretary, Acting
Signed by: Bob



North Sound Youth Soccer Association Code of Conduct – Recreational Coach

Thank you for volunteering to be a Recreational coach for NSYSA. As you are representing NSYSA we want to make sure we have communicated with you some the requirements as set forth in the association and your local club rules. To remain in good standing please comply with all these requirements.

- All team staff members must have a current RMA with Affinity Sports <http://www.affinity-sports.com/> In addition all staff members must be registered with their local club, and NSYSA, and keep contact information updated (minimum of email and phone.) [Staff members consist of anyone having contact with players in any capacity.]
- All recreational players must play at least 50% of each game.
- Be familiar with the rules of soccer for your team's age.
- Treat each player, opposing coach, official, parent, and league administrator with respect and dignity. I must not use abusive language or negative comments toward players, parents, officials or administrators of the club.
- I will conduct practices and games so that all players have an opportunity to safely improve their skill level through active participation.
- I will never leave a player or players unattended while they are under my supervision. I will strive never to be alone with a player that is not my own child. I will always have another adult present at any team activity (practices, matches, meetings, etc.). I will avoid excessive physical contact with the players. I will also be aware of their personal space.
- Within 24hrs after each game a staff member will submit a game report to NSYSA <http://d4soccer.org/nsysa> , in addition will submit a incident report for an injury or cards issued to their club's Director of Competition.
- Do your best to learn the fundamental skills, teaching and evaluation techniques, and strategies of soccer.
- Become familiar with the objectives of the youth sports program in which I coach and assist them in every way to conduct fair and impartial competitive and recreational contests.
- All teams shall be under the supervision and direction of a Staff Member, who must be eighteen years or older and has a current RMA.
- Uphold the authority of officials who are assigned to the contests in which I coach, and assist them in every way to conduct fair and impartial competitive contests. Staff members, along with the Asst. coach, parents and players, are not allowed to question negatively or yell at the referee.
- I shall be responsible for the conduct of the parents (sidelines) of my team at practice and games.
- I will strive to learn the strengths and weaknesses of my players so that I might place them into situations where they have a maximum opportunity to achieve success.
- I will protect the health and safety of my players by insisting that all of the activities under my control are conducted for their psychological and physiological welfare, rather than for the vicarious interests of adults. I will report all injuries to parents and administrators immediately.
- I will demonstrate responsible professional behavior, respect for others and their personal property, good citizenship and will adhere to all team, club and association guidelines and rules. I will be gracious in victory and defeat. I will encourage and coach all team players in a positive manner.



North Sound Youth Soccer Association Code of Conduct - Player

Player Code of Conduct

North Sound Youth Soccer Association (NSYSA) is asking for your support and cooperation as a player who is participating in youth soccer within the boundaries of NSYSA and its club's programs.

As a participant in a club within NSYSA, I am a visible representative of NSYSA, the club, and the team. My personal actions will be a credit to each of the above groups at all times, whether I am on or off of the field, or in or out of uniform.

I will demonstrate responsible behavior, respect for others and their personal property, good citizenship, and will adhere to all team, club, and association guidelines and rules. I accept the fact that failure to comply may result in a loss of playing time, suspension, or dismissal from the team. The penalties may be for a game, the rest of the season, or indefinitely. Should my behavior result in my suspension at a game or tournament, it will be my families' responsibility to bear the financial costs of travel arrangements. No monetary reimbursement will be made to players or families of dismissed players.

Substance abuse (alcohol or any other drugs) will not be tolerated. Any consumption and/or possession of alcohol or drugs will not be allowed. I understand in the unfortunate event that disciplinary action is necessary; I will comply with the decided discipline (suspension, loss of playing time, or dismissal from the team).

I will conduct myself at all times with good sportsperson like conduct as a personal goal. I will be gracious in victory and defeat. I will obey the rules of the game and accept the decisions of the officials with dignity. I will endeavor to perform as a team player whether winning or losing. I will personally support the efforts of my teammates. I will play hard to win, but I will always play fair. I will work to bring honor to my team.

We, the undersigned, have thoroughly read this code of conduct. We agree to abide by the referenced rules and guidelines indicated. We also agree to accept actions taken for player failure to abide by this code of conduct.

Thank you for participating in our program.



North Sound Youth Soccer Association Code of Conduct - Parent

Parent Code of Conduct:

North Sound Youth Soccer Association is asking for your support and cooperation as the parents whose child (children) is/are participating in youth soccer within the boundaries of NSYSA and its club's programs.

Please remember that the staff members of your child's team are also responsible for your behavior at the match. We encourage you to enjoy watching the match, but remember to be positive in your remarks. Support your child and his/her teammates. Please set a positive role model regarding sportsperson like conduct.

You may offer help to your coach, but remember that the responsibility for coaching is the coaches. Most teams have an assistant and a team parent. If you believe there is a problem, you are asked to discuss it with the coach privately. Please keep the players out of the discussion.

Players will be asked to take a great deal of responsibility in this program. Please support them by giving them the support and guidance that they require to fully participate in the teams' activities. If there are reasons that your child cannot participate (such as financial hardship) please discuss this with the coach at the beginning of the season. If your child has other commitments, please let your coach know at the beginning of the season. Please allow your child to assume responsibility for him/herself as much as possible.

Strive for the same standards of sportsperson like conduct that are expected of the players. Be considerate of others when watching the game. Leave your fields clean at the end of your match.

Helpful Hints:

Make sure your child knows that, win or lose; you love them and are not disappointed in their performance.

Be realistic about your child's physical ability.

Scheduler & Webmaster Report NSYSA Board report – February 3, 2014

[NSYSA System Team POC as well as small sided refs](#) now accessible to Assignor for batch personal e-mailing, (outside NSYSA internal user messaging), as communications reminder of missing match reports.

[Sportsmanship scoring process reviewed](#) in comparison with other Ridgestar installations.

Recommended system briefing:

- **Goal** is a mechanism by which to award Tom *Higby Sportsmanship* award.
- **Issue** of sustainable and equitable scheme has been documented as an ongoing D4/NSYSA administrative issue since at least 2008.

New system scores on a 1-5 scale from ref and both coaches match reports. With evaluations for each Team's: Coach, Players & Sidelines, averaged from three raters each match enables as many as 9 sportsmanship ranking / match, or up to 90 data points over a 10-game Fall season.

In this system everyone starts with a 5 then gets a "deduction" for each "act of poor sportsmanship". Thus, a Coach that starts yelling at a Match participant inappropriately one time goes to 4, a second time to 3, third time to 2, etc. A Player inappropriately taunting causes Players to go down a point, and so on. ANY Coach or Player Red Cards....that category goes to 1.

Over time (ideally, as many as 30 distinct Referees + Coaches reports on a Team. Over a season the statistical trending - aka "truths" – are revealed. Ridgestar has same sportsmanship rating scheme running for numerous Associations and they report never seeing the system fail to identify Teams with poor behavior....or Teams with good behavior. If one isolates a single weekend, indeed there may be a questionable ranking, but scoring isn't viewable to anyone other than Admins. And when the sample is larger than 1 weekend it's a statistical law-of-averages issue that wins out.

Here's an example supplied from the WSCRA, <http://www.wcsra.org/sportsmanship>

Team	Reports	Coaches	Players	Sidelines	Average
Eastside	8	4.00	4.38	4.38	4.25
Meridian 1	7	3.71	4.57	4.43	4.24
Blaine 1	7	4.14	4.14	4.14	4.14
Lakeside 2	7	4.14	4.14	4.14	4.14
Ferndale 2	7	3.57	4.00	3.71	3.76

Recommend implementation for upcoming season.

[Systems reviewed](#) with Ridgestar for preparation of NSYSA processing of small sided referee payment

[KPSRA's ArbiterSports Website](#) suffered numerous performance and connections issues throughout month. ArbiterSports kept us updated on issues and repair status. System had to be taken off-line 1/30/14 for server and data base fix. Identification and resolution of a critical issue in

taken off-line 1/30/14 for server and data base fix. Identification and resolution of a critical issue in an emailing engine, as well as the addition of another database server, have – reportedly - stabilized the site.

[Busy scheduling](#) Winter, Spring, State Founders and Challenge Cup matches and numerous updates.

[Ongoing updating of posting](#) of club minutes and changes to club BOD positions resulting from each club's AGM.

[Reschedule plenty of matches](#) to avoid Super Bowl Sunday conflicts!

[Numerous calendar and event](#) notifications posted for various trainings and tryouts

[Received President Bond's](#) draft recommended changes to NSYSA constitution and numerous other operating documents.

[Explored fee authorization](#) for excessive match scheduling updates with President, DOC and former D4 Admin.

[Distributed Rec Cup medals](#) to JCSC and PAYSC clubs.

[Over 80,976 total NSYSA pages](#), match or user records accessed during January 2014. Steve Shively accounted for 2,268 or 2.52% of total.

Respectively submitted –

Steve Shively,
NSYSA Scheduler / Webmaster

["Soccer is simple, but it is difficult to play simple." - Johan Cruiff](#)